



**MINUTES OF A MEETING
of
THANINGTON PARISH COUNCIL
held
ARCA Hall, Ashford Road, Monday 9th January 2023**

PRESENT: - Councillors, Terry Davis, Toni Baker, Graham Page, Adrian Baker, Susan Kilczewski, Angela Grover, Terry Maple, Dave Smith and Clerk Susannah Jung
Visitors: David Boorman (New House Lane) John Richardson (HCA Chairman)

CHAIRMAN: - Councillor Adrian Baker

APOLOGIES: Ken Stokes (Illness)

1) APPROVAL OF THE MINUTES OF THE LAST MEETING: The Minutes of the December Meeting were unanimously approved and signed by the Chairman.

2) COUNCIL

- a) Declaration of any member's interest in agenda items
- b) Disclosable Pecuniary Interests
- c) Any other interests
- d) The Clerk confirmed that payments approved at the December's meeting had been dispatched.
- e) New back-up disc has been made and kept at clerk's office. -Susan Puts herself forward PP AB 2nd TD
Unanimous vote YES
- f) Discussion: whether to elect a Vice Chair, vote to follow if yes- YES pp AB 2nd TB. Cllr Susan Kilczewski elected by unanimous vote.
- g) Clerk requests permission to reduce the amount of paperwork in archive: Granted
- h) Approval of agenda for Planning Committee meeting on 27th Jan
- i) 76A New House Lane-Status-No further news, Clerk will email again in another week-contact Mike Sole
- j) 159 Ashford Rd-Status- No news, site is still unsecured. Agent has been contacted; Clerk will chase. Health and safety executive will be next step.
- k) Discussion: badges- PP AB 2nd DS: Cllr Badges to be ordered to make cllrs easily identifiable at public events
- l) Discussion: contact info on noticeboards Name and contact email address, possibly look at replacing main noticeboard this summer, clerk will research.
- m) Discussion: Council standing orders: Monitor meetings and reassess in Summer

3) DEVELOPMENT CONTROL:

List of Application

- a) **CA/22/02636- Canterbury Care Home, Retrospective application for installation of flue extract and filtration system on roof.**
- b) **CA/22/02657- Milton Manor EIA screening opinion request in relation to regulation 6 of the EIA Regulations for the proposed development of up to 100 dwellings including associated access, parking, open space and landscaping at Milton Manor House**

List of Decisions

- a) **CA/22/02316- 79 New House Lane, Single-storey rear extension GRANTED**

4) ONGOING PARISH MATTERS:

- a) Road light out in Iffin Lane-light is too old to be fixed and needs to be replaced, company has applied to the council for permission/funding-fixed
- b) Ongoing issue: Evidence file to back up request for a bin at the entrance to Saxon Fields
- c) Willow branches dumped on grass near Tonford Bridge-NFA
- d) Streetlight out- New House Lane by Hill Top Hall-reported-awaiting permission/funding from CCC-email again
- e) 159 Ashford road-unoccupied residence accumulating litter-clerk will investigate options- can be reported as abandoned/derelict to Gov website, clerk to action-further investigation needed, clerk unable to locate address-passed on to CCC planning enforcement-further investigation required-check past planning permissions-activity has been noticed, digger and skip have both been seen.
- f) Street name sign missing in Cockering Road-reported, new one on order-NC

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- g) Public footpath sign missing, Strangers lane-ongoing
- h) Hedge overgrown along Thanington Road along from TNRC towards London Bound A2-reported to Kent Highways-ongoing-dying by itself
- i) Request for white line along parking space on New House Lane,- denied, Highways not willing to do this. TPC could put signs along the grass verge asking people not to park on the pavement
- j) Bin by Tonford Bridge broken off of stand-Ongoing
- k) Bin along Thanington rd opposite TNRC broken from stand- Reported IWB000558-now missing completely
- l) Graffiti on abandoned substation-GRF002650-reported
- m) No late night/24 hour pharmacy, re contact Rosie Duffield-contact received, ongoing
- n) Footpath at bottom of Saxon Fields still closed
- o) Still no community warden? TB-Chartham on long term sick, vacancy still open
- p) Plants ripped up along A2 slip, email Martin O’Riley to ask when they will be replaced-Martin O’Reilly no longer there, new contact James Smith
- q) By A2 slip/along A28 bin missing from alleyway-also Martin O’ Riley
- r) Hole in the road outside Fairlawns Iffin Lane-done
- s) Large holes in the passing places in Iffin Lane and New House Lane-ongoing-getting worse-re report
- t) Corner Iffin/New House/Hollow Lane fallen leaves have accumulated and are causing a danger-ongoing-re-report-getting worse, contact Mike Sole about street sweeping
- u) Electronic speed limit sign on A28 into Thanington has been spun and is now facing the wrong way-email KCC and CCC and Kent Highways.-reported to emergency line
- v) Graffiti, A2 underpass-removed
- w) Iffin Lane/Merton Lane Big lumps are missing from the middle of the Road, Tree root in Road, Road markings are faded to the point where they can no longer be seen, no give way sign on junction

5)

APPROVAL OF PAYMENTS: January

Item	Purpose	Cheque No	Amount	Note
a)	Clerk Pay		£987.49	
b)	Clerk Allowance		£115	
c)	Office Supplies (Amazon)		£25.10	S Jung reimbursement
d)	Xmas Party Food		£97	T Baker reimbursement
e)	ARCA (room rental)		£16	
f)	Royal Mail		£38.10	PO Box
g)	Smart Pension (fee)		£18	
h)	Smart pension (contribution)		£171.	
i)	Phone data plans		£20	S Jung reimbursement
j)	KCS (photocopier)		£107.56	
k)	Councillor diaries		£193.17	A Baker reimbursement
l)	HMRC		£20.09	
Total for January 2023			£1808.51	

Proposed by Toni Baker seconded by Terry Maple

6) **FINANCES:**

Type	Name	Paid out	Paid In	Balance		
				£15,623.13		
a)	Clerk Pay	£987.49				
b)	Clerk Allowance	£91.87				
c)	HMRC (Clerk Tax DEC)	£20.09				
d)	Smart Pension Fee	£18				
e)	Pension contributions	£89.38				
f)	ARCA Hall rental	£32				
g)	Microsoft 365 subscription	£79.99				
h)	Envisage Groundcare	£96				
i)	O2-Data plans	£20				
j)	TNRC Room Hire	£49				
k)	Royal Mail	£38.10				
l)	HSBC Fees	£8				

Treasurer Account Current balance on 3rd Jan 2023				£14,093.21	Sheet 415 match	

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7) **ACCOUNTING:**

- a) HSBC Statement of No-Notice Account
 - i) Current balance at 3rd Dec sheet 161 **£10,360.72 inc £10.90 interest**
- b) POSB Statement of Investment Account No 138409843
 - i) Current balance on 1 January 2022 **£11,213.29 inc £1.12 interest**
- c) Bank Statements checked by Chair and agreed with Minutes.
- d) Breakdown of Clerk's Salary

Basic	Re-imburement	Travel	Additional	PAYE	Total Paid
£987.49	£115		£109.55	£20.09	£1232.13

- e) Council Project Accounts

Project	Lead	Date	Item Total	£3000.00
Fencing along New House Lane		20/05/22	£1052.88	

- f) Stamps

Stamp	Start	Used	Balance
Large First Class	40	12	28
Large Second Class	38	0	38
First Class	45	31	9
Second Class	82	0	82

8) **CORRESPONDENCE:**

- a) Copies of Agenda and November minutes emailed to councillors
- b) Road closure notice regarding closures on the A2

9) **REPORTS**

Report on HIP meeting with Annaliese Mortlock

10) **PARISH AFFAIRS**

- a) Shopping trolley dumped on Cockering road by new development
- b) Flytipping along strangers lane
- c) Flytipping along strangers hill
- d) TM-not receiving electoral role updates
- e) TD-did not receive email with minutes and agenda
- f) GP-Hilltop Reimbursment for overrun
- g) GP-Brett? No contact this year, maybe try again?
- h) GP-Longreach hedge adjacent to 90 Ashford Road, infringing on the pathway along A28

- i) GP-Annual parish meeting, where to hold it, guest speaker etc

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NEXT MEETING: The next Meeting will be held at Hilltop Community Association Hall Mon 13th Feb 2023

CLOSURE: There being no further business, the Chairman declared the meeting closed at: 21:39