



**MINUTES OF A MEETING
of
THANINGTON PARISH COUNCIL
held
Thanington Resource Centre, Thanington Road
on Monday, October 11th 2021**

1943

PRESENT: - Councillors, Angela Grover, Adrian Baker, Terry Davis, Terry Maple, Graham Page, Ken Stokes, David Smith and Clerk Susannah Jung

Visitors – Cllr Nick Eden Green, Val Horne, David Silcock, John Richardson

CHAIRMAN: - Councillor Graham Page

APOLOGIES: - Susan Kilczewski (family commitments) Toni Baker (work)

1) APPROVAL OF THE MINUTES OF THE LAST MEETING: The Minutes of the September Meeting were unanimously approved and signed by the Chairman.

2) COUNCIL

- a) Declaration of any member's interest in agenda items – TM redeclared interest in Hilltop
- b) Disclosable Pecuniary Interests. – None
- c) Any other interests – None
- d) The Clerk confirmed that payments approved at the September 2021 meeting had been dispatched.
- e) New back-up disc has been made and kept at clerk's office. Update also given to Cllr TM
- f) Letter from Cllr Davis about Parish boundaries. Clerk has sent email to Chartham & Lower Hardes to try and set up a protocol for this. Chartham are happy to do this no reply from LH- Clerk will follow up with LH
- g) Council discussed how to increase engagement of local parishioners in parish affairs-Clerk to look into starting a social media presence
- h) Council discussed the change of plans to build a doctor's surgery on the Saxon Fields development- TPC agreed to support the NP and Cllr NIG in challenging this decision
- i) Council discussed the ongoing maintenance of the council website- council agrees that clerk will see if they can learn how to update the website themselves, look into training or possibly start a new website with more user-friendly tools, clerk will research.
- j) Council discussed the starting of a auto enrolment pension scheme for new clerk, clerk passed over information on the scheme to GP for review.
- k) GP explained the accidental deleting of the previous council's email inbox, councillors informed that all emails previous to September have been lost.
- l) AB made a request for a presentation from the NP committee regarding the neighbourhood plan, NP will present at the November meeting, clerk will arrange with the Resource Centre for an earlier start time of 6pm to accommodate this

3) DEVELOPMENT CONTROL:

- a) **List of Applications- There are no new applications**
- b) **Decisions- There are no new decisions**

4) ONGOING PARISH MATTERS:

- a) Streetlight outside 45 Tonford Lane not working, reported by Ceila Crippen Ref 592191-problem forwarded to district council
- b) Lay-Bye at start of Thanington Road, PC to support removal of yellow lines-unchanged
- c) 20 MPH on estate roads. Michelle at Kent Highways wants another meeting to take Highways matters forward Clerk has entered our Highways Improvement plan-ongoing, TPC to lend support to NIG
- d) Manhole Cover on bridge at start of Thanington Road Ref 559922- Passed on to others- works being programmed
- e) Overgrown vegetation at 86 Ashford Road, (Tudor Cottage)-Complete
- f) Overgrown vegetation at 84 Ashford Road. (Flint Cottage)- complete, plus overgrown tree at corner of Tonford Lane obscuring the one-way sign-still partially obscured
- g) Pothole in Cockering Road
- h) Graffiti Has started to appear again on Foot bridge on raised footpath-clerk to contact council cleaning crew
- i) Fallen tree by corner of Iffin, Hollow and NHL- reported as still present by TD
- j) Graffiti on redundant Sub Station-clerk to contact council cleaning crew
- k) Hedges need cutting at 90 Ashford Road, which is back garden to Long Reach in Tonford Lane- completed
- l) Cllr Angela Grover reported overgrown hedge along A28 – Ref 593866
- m) Cllr Angela Grover reported overgrown foliage along side slip road to A2 London Bound Ref 593867-AG will re report as a local citizen
- n) Verge markers on Corner opposite Iffin Farm Bungalow Ref 579248-passed on to others

5)

APPROVAL OF PAYMENTS:

Item	Purpose	Cheque No	Amount	Note
a)	Clerk Pay Oct 21	200771	£979.10	
b)	HMRC Oct 21	200772	£40.97	
c)	Clerk allowance Oct 21	200773	£91.87	
d)	Clerk equipment	200774	£17.90	
Total for October 2021			£1129.84	

Proposed by Cllr Graham Page Seconded by Cllr T. Maple. These two councillors signed the cheques.

6) **FINANCES:**

Type	Name	Paid out	Paid In	Balance	Note
CQE	Balance brought forward			£19,532.99	
200764	Roger Cheeseworth	£44.77			
200757	Clerks Allowance	£91.87			
200756	Clerk's Salary	£981.32			
200769	KCS	£116.21			
200762	Viking Direct	£65.32			
200770	New Clerk Salary	£993.30			
200758	HMRC	£254.40			
200760	HMRC	£26.77			
200768	Chairman's allowance	£105			
200767	Auditor	£240			
200761	SLCC	£178			
200763	Commercial Services	£1701.94			
200765	Bonner International	791.14			Check not cashed at time of meeting
200766	Anemone Jones	£26.87			
Treasurer Account Current balance on 7 Oct 21				£14,716.22	Sheet 394 match

7) **ACCOUNTING:**

- a) HSBC Statement of No-Notice Account
 - i) Current balance at 7 Oct 2021 sheet 146 **£10,345.43 inc 26p interest**
- b) POSB Statement of Investment Account No 138409843
 - i) Current balance on 1 January 2021 **£11,212.17**
- c) Bank Statements checked by Chair and agreed with Minutes.

d) Breakdown of Clerk's Salary

Basic	Re-imbursement	Travel	Additional	PAYE	Total Paid
£1020.07	£91.87	£0.00	£0.00	£40.97	£1111.94

e) Council Project Accounts

Project	Lead	Date	Item Total	£3000.00
Raised Footpath repair	Clerk	27/04/2021	£495.00	£2,505.00
Rubbish Bin for North Ward	Cllr SK	15/06/2021	£309.51	£2,195.49
No Parking Signs	Cllr TM	15/06/2021	£139.98	£2,055.51
Safetysigns4less	Cllr SK	22/07/2021	£80.40	£1,975.11

f) Stamps

Stamp	Start	Used	Balance
Large First Class	40	2	38

Large Second Class	38	0	38
First Class	45	12	31
Second Class	82	0	82

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8) CORRESPONDENCE:

- a) *Agenda for Parish Council Meeting (emailed to Cllrs, and mailed to Chair & AG)*
- b) *Minutes for Parish Council Meeting (emailed to Cllrs, and mailed to Chair & AG)*
- c) *GP reads letter regarding beacons for Queens Jubilee in June of 2022*
- d) *Letter from Horse society regarding Tonford Road*

9) REPORTS:

- a) GP and DS report on meeting at guildhall regarding cabinet changes being made at CCC

10) PARISH AFFAIRS

- a) GP discussed the status of planning permission and fundraising for the Tonford Bridge, images of plans passed around for council members
- b) AB ascertained whom amongst the councillors would like him to order them diaries for the coming year and requested a new Filofax for himself, request was approved. AB to order.
- c) TM to receive a phone call Friday 15th Oct from HSBC bank to approve the administration of the account being passed over to new clerk Susannah Jung
- d) TM stated that Hilltop were considering getting a defibrillator and stated that they may request help with costs from TPC, clerk to add this to agenda for November's meeting for discussion.
- e) NIG raised an issue regarding plans for a Wincheap Bypass, council discussed plans and agreed to add their support to NIG and others in preventing the plans being actioned as proposed, letter of concern to be drafted.

NEXT MEETING: The next Meeting will be held at the Thanington Resource Centre on **Monday, 8th November 2021**

CLOSURE: There being no further business, the Chairman declared the meeting closed at 20:45