



**MINUTES OF A MEETING
of
THANINGTON PARISH COUNCIL
held**

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Hilltop Community Association, New House Lane, Monday 10th January 2022

PRESENT: - Councillors, Adrian Baker, Terry Davis, Terry Maple, Graham Page, David Smith, Susan Kilczewski, Toni Baker, Angela Grover and Clerk Susannah Jung
Visitors- John Richardson, Cllr Nick Eden-Green

CHAIRMAN: - Councillor Graham Page

APOLOGIES: Ken Stokes (Unwell)

1) APPROVAL OF THE MINUTES OF THE LAST MEETING: The Minutes of the December Meeting were unanimously approved and signed by the Chairman.

2) COUNCIL

- a) Declaration of any member's interest in agenda items-none
- b) Disclosable Pecuniary Interests-none
- c) Any other interests-none
- d) The Clerk confirmed that payments approved at the November meeting had been dispatched
- e) New back-up disc has been made and kept at clerk's office. Update also given to Cllr TM
- f) Council to discuss new Facebook group and page and what information should be available to post-council agreed to planning updates/links, local interest stories, pictures, refrain from contentious, divisive posts. TB to be added as an admin on the group.
- g) Council to discuss ongoing issue of doctor's surgery on Saxon Fields-no evidence found, council agreed to keep watch on future applications for this development.
- h) Council to discuss issues with Commercial Services quarterly invoice and review options-council agreed that the contract will be put out to tender- contract ends in March
- i) Council to discuss annual parish meeting- Clerk will contact ARCA hall to book a space, council agreed to ask local PCSO Molly to do a talk/presentation
- j) Council to discuss possibility of PO box- costs explained and council agree to open PO box as the official council address for all councillors, Clerk to action. PP AB, 2nd GP

3) DEVELOPMENT CONTROL:

- a) **List of Applications- None**

List of Decisions-

- a) **CA/21/02604-** Tonford Manor, Use of existing outbuilding loft space as annex, dormer window extensions and elevational alterations- GRANTED

4) ONGOING PARISH MATTERS:

- a) Streetlight outside 45 Tonford Lane not working, reported by Ceila Crippen Ref 592191-problem forwarded to district council-clerk to chase
- b) Lay-Bye at start of Thanington Road, PC to support removal of yellow lines-no new information
- c) 20 MPH on estate roads. Michelle at Kent Highways wants another meeting to take Highways matters forward Clerk has entered our Highways Improvement plan-ongoing, TPC to lend support to NIG-ongoing
- d) Manhole Cover on bridge at start of Thanington Road Ref 559922- has been assessed by KH, and they state it is not their responsibility. No further action will be taken by KH
- e) Pothole in Cockering Road-Repaired
- f) Graffiti Has started to appear again on Foot bridge on raised footpath-Reported via CCC website, Clerk has requested to be updated-no change
- g) Fallen tree by corner of Iffin, Hollow and NHL no change.
- h) Graffiti on redundant Sub Station-Reported via CCC website, clerk requested to be updated-no change
- i) Overgrown hedge along A28 – Ref 593866-no change, AG to re report as private citizen
- j) Overgrown foliage along side slip road to A2 London Bound Ref 593867-no change, AG to re report as private citizen

5)

APPROVAL OF PAYMENTS:

Item	Purpose	Cheque No	Amount	Note
a	Clerks Pay (Jan)	200789	£1015.58	
b	HMRC (Jan)	200790	£58.22	
c	Hilltop (room hire)	200791	£165	
e	Clerk's allowance (Jan)	200792	£91.87	
Total for January 2022			£1330.67	

Proposed by Cllr Graham Page Seconded by Cllr T. Maple. These two councillors signed the cheques.

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6) **FINANCES:**

Type	Name	Paid out	Paid In	Balance	Note
CQE	Balance brought forward			£11,459.90	
200781	Clerk's Pay (Dec 2021)	£1125.23			
200782	Clerk's Allowance (Dec 2021)	£91.87			
200783	HMRC (Dec 2021)	£109.76			
200784	Office 365 (Clerk computer)	£79.99			
200785	KCS (photocopier rental)	£114.48			
200786	TNRC (room rental)	£230.00			Not cashed at time of meeting
200787	Adrian Baker (Xmas Buffet)	£67.49			
200788	Adrian Baker (filos for cllrs)	£114.54			
DR	HSBC Bank Charges	£12.00			
Treasurer Account Current balance on 8th January 2022				£9,714.54	Sheet 398 match

7) **ACCOUNTING:**

- a) HSBC Statement of No-Notice Account
 - i) Current balance at 8th Jan sheet **£10,345.69 inc 26p interest**
- b) POSB Statement of Investment Account No 138409843
 - i) Current balance on 1 January 2022 **£11,212.17**
- c) Bank Statements checked by Chair and agreed with Minutes.
- d) Breakdown of Clerk's Salary

Basic	Re-imburement	Travel	Additional	PAYE	Total Paid
£1,015.58	£91.87	£0.00		£58.22	£1,165.67

e) Council Project Accounts

Project	Lead	Date	Item Total	£3000.00
Raised Footpath repair	Clerk	27/04/2021	£495.00	£2,505.00
Rubbish Bin for North Ward	Cllr SK	15/06/2021	£309.51	£2,195.49
No Parking Signs	Cllr TM	15/06/2021	£139.98	£2,055.51
Safetysigns4less	Cllr SK	22/07/2021	£80.40	£1,975.11

f) Stamps

Stamp	Start	Used	Balance
Large First Class	40	5	35
Large Second Class	38	0	38
First Class	45	18	27
Second Class	82	0	82

8) **CORRESPONDENCE:**

- a) *Agenda for Parish Council Meeting (emailed to Cllrs, and mailed to Chair & AG)*
- b) *Letter from HSBC confirming the completion of our security review*

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9) **REPORTS:**

- a) Request from HSBC for new mandate to be signed. Form completed by mandated signatories GP, TM, DS and TB. Clerk to return form to HSBC in person
- b) NEG re point 4c- councillors looking to put a blanket policy of 20mph roads across all of Canterbury, excluding main roads
- c) NEG- local councillors are attempting to get the proposed Wincheap Bypass plan reviewed as they believe it to be insufficient. Council supports the position.
- d) DS 2 electrical poles are leaning in Merton Lane- DS will report as a private citizen
- e) DS-Two posts are down along the elevated footpath off Hollow Lane-clerk to get quotes to replace.
- f) DS- Light out in Iffin Lane
- g) GP- Reports that the quest by Sheila Webb to replace the Tonford Bridge is ongoing, a site meeting will be taking place with Martin Hall, and funding options continue to be explored.
- h) TM- request that KCC be asked to clear the debris gathered at the bottom of the elevated footpath- clerk to action
- i) TD- road sign has been decapitated on Iffin Lane opposite Ceder House-clerk to report to Kent Highways
- j) TD debris (leaves etc) at corner on Newhouse/Hollow Lane-Clerk to report to KCC
- k) TD- missing 30mph sign along Merton Lane-out of Parish boundaries, clerk will report to Lower Harges
- l) TD- Root growing in road in Merton Lane- out of Parish boundaries, clerk will report to Lower Harges
- m) SK- Fly tipping (trolleys and other rubbish) along Cockering road
- n) SK- request to ask CCC for a bin for the bottom of Cockering road, as a lot of rubbish gets left there. Suggestion also made that we could ask Ian Hardman at Pentland to fund the bin, and just ask CCC to put it on their route for emptying. Clerk to investigate
- o) John Richardson- Requested we ask for a white line to be put in place along the off road parking along New House Lane to discourage drivers from parking too far on the path and hindering pedestrians. Clerk to put in request CCC

10) PARISH AFFAIRS

- a) DS- Neighbourhood plan is ready to be submitted to Karen Britton pending a final readthrough and edit
- b) DS- request to submit an FOI request to CCC regarding attendance of councillors attending planning meetings.
DS to prepare for clerk to send
- c) GP- informed council of appointment of new local Vicar- Rev. Nick White
- d) TB- informed the council of cost to get a set of mugs for use at the council meeting, council agreed, TB to purchase on council's behalf PP GP 2nd TD
- e) SK- suggestion made that we put together a 'welcome' sheet for new residents on Saxon Fields

NEXT MEETING: The next Meeting will be held at the Hilltop Community Association on **Monday 14th February 2022**

CLOSURE: There being no further business, the Chairman declared the meeting closed at 20:40