



**MINUTES OF A MEETING
of
THANINGTON PARISH COUNCIL
held**

1963

Hilltop Community Association, New House Lane, Monday 11th April 2022

PRESENT: - Councillors, Terry Davis, Toni Baker, Graham Page, David Smith, Susan Kilczewski, Adrian Baker, Angela Grover and Clerk Susannah Jung
Visitors- Cllr Nick Eden-Green

CHAIRMAN: - Councillor Graham Page

APOLOGIES: Terry Maple (out of the country) Ken Stokes (Unwell)

1) APPROVAL OF THE MINUTES OF THE LAST MEETING: The Minutes of the March Meeting were unanimously approved and signed by the Chairman.

2) COUNCIL

- a) Declaration of any member's interest in agenda items-none
- b) Disclosable Pecuniary Interests-None
- c) Any other interests-None
- d) The Clerk confirmed that payments approved at the March meeting had been dispatched
- e) New back-up disc has been made and kept at clerk's office. NOT COMPLETED-TM out of the country
- f) Update on NP consultation-Clerk to look into funding options to pay back the council
- g) Update on PO Box-PO Box is up and running, website has been updated with new address details for councillors
- h) Update on Website-Website is functioning and receiving visitors, new NP is available to view, as are 12 months' worth of minutes on a rolling basis.
- i) Update on finding a new auditor- Roger Cheeseworth declined the role, a new auditor must be found, AB recommends accountants 'Achieving Clarity' as an option. Clerk has a meeting set up with accountant Wendy to discuss.
- j) Update on AGM speakers-PCSO Emma Coyle has confirmed she is able to give a short presentation, as has new Vicar Nick White. Council agrees that Tea and Coffee should be available as a courtesy.
- k) Clerk shows new draft of welcome letter for new residents on Saxon Fields for comment and suggestions-notes made
- l) Discussion regarding Parish noticeboards, where best placement is, are they being utilised to their full capacity- Possibly between St Nicholas rd and Strangers Lane, or perhaps the entrance to Larkey Valley Woods-clerk to investigate prices.
- m) Update on HSBC internet banking application-Cllrs signed the new internet banking forms for clerk to forward to HSBC
- n) Discussion on possibility of business debit/credit card for TWPC-Council agrees that a debit card would be beneficial, clerk will investigate fees, spending limits etc.
- o) Update on Clerk Pension scheme-scheme is up and running, payments will not be made until 'opt out' period has completed
- p) Norris and Fisher can no longer supply TPC's liability insurance, clerk to arrange new insurer
- q) BRETT sponsorship, no contact from BRETT re: usual sponsorship for the website
- r) Clerk requests a list of councillor phone numbers
- s) Election of Chair and Vice Chair for coming year, GP puts himself forward as Chair, AB puts himself forward and Vice Chair. No objections
- t) Discussion RE: rules of council meetings, the council feels that these rules need to be reiterated to some members of the public, and agree that the clerk should be first point of contact with regards to business relating to the council. Clerk will email the member of the public in question and inform them of the procedure.

3) **DEVELOPMENT CONTROL:****List of Applications**

- a) CA/22/00608- Amendment to CA/15/01479
- b) CA/22/00625- 160 Ashford Road, single storey rear extension together with widening of driveway.

List of Decisions- None

4) **ONGOING PARISH MATTERS:**

- a) Streetlight outside 45 Tonford Lane not working, reported by Ceila Crippen Ref 592191-problem forwarded to district council-council have stated that the streetlight is too old to be repaired and needs to be replaced-has been replaced
- b) Lay-Bye at start of Thanington Road, PC to support removal of yellow lines-out for public consultation, reported in the Gazette-has been usurped by other roadworks further along, so no longer an issue
- c) Graffiti Has started to appear again on Foot bridge on raised footpath-reported
- d) Graffiti on redundant Sub Station-Reported via CCC website—scheduled for removal
- e) Overgrown hedge along A28 – Ref 593866-no change-re reported with photograph-growing over again, clerk will re-report
- f) Two fence posts downed along the raised footpath on New House Lane-contact made with Four Seasons Fencing, awaiting site visit and quote-NFU- clerk will email again to check on status
- g) Road light out in Iffin Lane-light is too old to be fixed and needs to be replaced, company has applied to the council for permission/funding-NFU
- h) Fly tipping along Cockering Road-reported-SK requests CCC be questions regarding cameras in this area to combat the problem-on pick up list ref FLT002919
- i) Debris along raised footpath and corner of Newhouse lane and Iffin Lane- on list to clear ref LIT00579-Cleared
- j) SK makes request that CCC be asked for a bin at the corner by Saxon Fields, to tackle the huge amount of rubbish and debris that accumulates there, clerk to investigate.-NFU
- k) Traffic signals are out of sync along the A28 and the A2 exit keeps getting blocked by traffic-no change
- l) Vehicles keep blocking the path along Strangers Lane- no change
- m) Willow branches dumped on grass near Tonford Bridge-reported to BRETT-no change
- n) SK requested dual purpose bin stickers for the bins (dog waste and general rubbish)-clerk has so far been unable to locate a supplier-clerk will investigate perhaps getting them specially printed, SK will ask around
- o) Streetlight out- New House Lane by Hill Top Hall-reported
- p) Fly tipping along St Nicholas Road-Cleared
- q) Broken Gate at the bottom of New House Lane-belongs to developers
- r) Several lights are permanently on along Grays Way-reported
- s) 159 Ashford road-unoccupied residence accumulating litter-clerk will investigate options
- t) 172 Grays Way- water inspection cover loose-NFU
- u) Street name sign missing in Cockering Road-NFU
- v) Fly-tipping (trolleys) at abandoned substation-removed

5)

APPROVAL OF PAYMENTS:

Item	Purpose	Cheque No	Amount	Note
a	Clerks Pay (April)	200802	£1015.58	
b	HMRC (April)	200803	£58.22	
c	Clerk's Allowance (April)	200804	£91.87	
d	Dave Smith(Rmaildrop postage)	200805	£663.85	
e	S Jung (R UK2 email)	200806	£43.20	
f	S Jung (R virus protection)	200807	£89.99	
g	S Jung (R Website Hosting)	200808	£93.60	
h	ARCA Hall Hire	200809	£14.00	
Total for April 2022			£2,070.31	

Proposed by Cllr Graham Page Seconded by Cllr Toni Baker. These two councillors signed the cheques.

6) FINANCES:

Type	Name	Paid out	Paid In	Balance	Note
CQE	Balance brought forward			£6,815.20	
200798	Clerk Pay (March)	£1015.58			
200799	HMRC (March)	£58.22			
200800	Clerk's Allowance	£91.87			
200801	KCS (photocopier rental)	£141.02			
Treasurer Account Current balance on 8th March 2022				£5,496.51	Sheet 401 match

7) ACCOUNTING:

- a) HSBC Statement of No-Notice Account
 i) Current balance at 8th March sheet **£10,345.96 inc 27p interest**
- b) POSB Statement of Investment Account No 138409843
 i) Current balance on 1 January 2022 **£11,213.29 inc £1.12 interest**
- c) Bank Statements checked by Chair and agreed with Minutes.

d) Breakdown of Clerk's Salary

Basic	Re-imburement	Travel	Additional	PAYE	Total Paid
£1,015.58	£91.87	£0.00		£58.22	£1,165.67

e) Council Project Accounts

Project	Lead	Date	Item Total	£3000.00
Raised Footpath repair	Clerk	27/04/2021	£495.00	£2,505.00
Rubbish Bin for North Ward	Cllr SK	15/06/2021	£309.51	£2,195.49
No Parking Signs	Cllr TM	15/06/2021	£139.98	£2,055.51
Safetysigns4less	Cllr SK	22/07/2021	£80.40	£1,975.11

f) Stamps

Stamp	Start	Used	Balance
Large First Class	40	9	31
Large Second Class	38	0	38
First Class	45	25	20
Second Class	82	0	82

8) **CORRESPONDENCE:**

- a) *Agenda for Parish Council Meeting (emailed to Cllrs, and mailed to Chair & AG)*
- b) *Email-NHS Kent and Medway-online leaflet and address to share*
- c) *Email via website looking for assistance in identifying the location of a painting believed to be of somewhere in Thanington*
- d) *Email via website-complaint from parishioner Mick Sherwood regarding dust from the Cockering Farm development creating a hazard.*
- e) *Email regarding the ongoing discussion about a crossing on the A28*
- f) *Graham Page- received the Hambrook newsletter*
- g) *Email from new Vicar Nick White*
- h) *Email from new PCSO regarding time/date of 'meet your PCSO' surgery-28th April*

9) **REPORTS**

- a) GP reports on K Stokes- Cllr Stokes has been absent from meetings six months, GP has spoken to him, and he hopes to return soon, but is still healing. Cllr Stokes has assured GP that he is keeping up with the news and emails, and reading the minutes as they are emailed to him.
- b) ARCA meeting that GP had been invited to speak at was unfortunately cancelled
- c) Cllr Mike Sole has expressed an interest in attending our AGM, clerk to furnish Cllr Sole with the details

10) **PARISH AFFAIRS**

- a) Toni Baker- Are there ways to raise the profile of TPC? Comparisons drawn to other parishes who hold more community events
- b) Dave Smith- spoke regarding the above, and perhaps co-operating with Nick White and the church on common goals.
- c) Sign marking the public footpath up Strangers Lane is missing
- d) The resurfacing of Ashford Road stopped at the top of Wincheap, clerk to investigate why
- e) dog waste bags have been scattered all down Cockering Road
- f) A fence panel has been blown down on the footpath between Cockering Road and New House Lane
- g) Check with Ian Hardman at Pentland about the bench that belongs to Thanington PC that should be in storage

NEXT MEETING: The next Meeting will be held at the Hilltop Community Association on **Monday 9TH May 2022**

CLOSURE: There being no further business, the Chairman declared the meeting closed at:21:20