



**MINUTES OF A MEETING  
of  
THANINGTON PARISH COUNCIL  
held**

**1955**

**Hilltop Community Association, New House Lane, Monday 14<sup>th</sup> February 2022**

**PRESENT:** - Councillors, Terry Davis, Terry Maple, Graham Page, David Smith, Susan Kilczewski, Angela Grover, Ken Stokes and Clerk Susannah Jung  
Visitors- Cllr Nick Eden Green, Valarie Horne

**CHAIRMAN:** - Councillor Graham Page

**APOLOGIES:** Ken Stokes (recovering from surgery) Adrian Baker (family emergency) Toni Baker (family emergency)

**1) APPROVAL OF THE MINUTES OF THE LAST MEETING:** The Minutes of the January Meeting were unanimously approved and signed by the Chairman.

**2) COUNCIL**

- a) Declaration of any member's interest in agenda items-none
- b) Disclosable Pecuniary Interests-none
- c) Any other interests-none
- d) The Clerk confirmed that payments approved at the January meeting had been dispatched
- e) New back-up disc has been made and kept at clerk's office. Update also given to Cllr TM
- f) Council to discuss and finalise groundskeeping schedule-schedule agreed
- g) Council to discuss appointing a new internal auditor for 2022 internal audit- former clerk Roger Cheesworth has stated that he would be willing to take up the post, Council agrees to offer position to Roger. PP Graham Page, 2ns Angela Grover
- h) Clerk reported that the ARCA hall has been booked for the AGM on 18<sup>th</sup> May at 7pm
- i) Discussion on consultation on NP-council agrees to a leaflet drop, drop in sessions at local community centres (ARCA, TNRC, Hilltop) and a poster will be placed in the parish noticeboards. Clerk to research funding options
- j) New website costs submitted for council approval, total cost of £136.80. Council approved payments.
- k) Employee pension plan for clerk- no update
- l) Clerk reported that PO box discussed in Jan meeting has not yet been actioned-clerk will make a priority to get this in place before next meeting
- m) A28 crossing update- Clerk has been communicating with KCC Cllr Mike Sole regarding this issue, Mike has stated that this is a priority for him also. Potential sites are still being assessed, with most of the road judged to be too narrow for an island, and the site not meeting the criteria for a zebra crossing. Last resort would be a pelican crossing, but this is by far the most expensive. Discussions are ongoing
- n) Iffin Lane speed limit update- Clerk has been informed that this would need to be added to our HIP and be submitted to Sebastian Bures. Clerk has emailed a copy of Cllr Terry Davis' report to Sebastian. Council agrees to add this to the HIP going forward
- o) Update on new website- new website should be fully functioning by March, at which point the old website will be removed, freeing up the domain name for the new website.
- p) CCC released a new parking review to the public, clerk posted this to the parish FB page
- q) Discussion RE: contents of a 'welcome' sheet for new residents of Saxon Fields. Clerk to action

**3) DEVELOPMENT CONTROL:**

**List of Applications**

- a) CA/21/03044- 178 Ashford Road, extend existing 7m drop down curb by 5m
- b) CA/21/020903- 156 Ashford Road, Single storey rear extension

**List of Decisions-**

- a) CA/21/03045- Pilgrims Hospice, Saxon Fields- Approved
- b) CA/21/02881- 18 Tonford Lane, single-storey rear extension- Granted
- c) CA/21/02716-34 Bramley Avenue, hipped to gable roof extension, dormer to rear, windows to side, and insertion of two velux roof lights to front elevation to allow use of roof space as living accommodation-Granted
- d) CA/21/02476-12 Manor Close, single-storey side extension together with front porch along with use of garage as living accommodation- Granted
- e) FOI request submitted to CCC regarding attendance at planning committee meetings (discussed in January meeting) ref-658641
- f) Consultation on upgrading the local telecoms system has been put out to the public-clerk posted this to parish Facebook group

4) **ONGOING PARISH MATTERS:**

- a) Streetlight outside 45 Tonford Lane not working, reported by Ceila Crippen Ref 592191-problem forwarded to district council-council have stated that the streetlight is too old to be repaired and needs to be replaced.
- b) Lay-Bye at start of Thanington Road, PC to support removal of yellow lines-out for public consultation, reported in the Gazette
- c) Graffiti Has started to appear again on Foot bridge on raised footpath-reported- no change
- d) Graffiti on redundant Sub Station-Reported via CCC website-reported-no change
- e) Overgrown hedge along A28 – Ref 593866-no change-re reported with photograph
- f) Overgrown foliage along side slip road to A2 London Bound Ref 593867-cleared by Cllr Graham Page
- g) Two fence posts downed along the raised footpath on New House Lane-contact made with Four Seasons Fencing, awaiting site visit and quote
- h) Road light out in Iffin Lane-reported
- i) Decapitated road sign Iffin Lane-reported
- j) Fly tipping along Cockering Road-reported-SK requests CCC be questions regarding cameras in this area to combat the problem
- k) Request for white line along parking spot on New House Lane- answer given by Ruth Goudie at CCC states that neither the pathway nor verge is highway, so they are unwilling to paint a white line as it would defacto authorise parking in that space. TD requested copy of email so he can take up the case
- l) Debris along raised footpath and corner of Newhouse lane and Iffin Lane
- m) SK makes request that CCC be asked for a bin at the corner by Saxon Fields, to tackle the huge amount of rubbish and debris that accumulates there, clerk to investigate.

## 5)

**APPROVAL OF PAYMENTS:**

Item	Purpose	Cheque No	Amount	Note
a	Clerks Pay (Feb)	200794	£1015.58	
b	HMRC (Feb)	200795	£58.22	
c	Clerk's Allowance (Feb)	200796	£91.87	
d	SLCC training course for clerk	200797	£144.00	Approved Nov meeting 2m
<b>Total for February 2022</b>			<b>£1,309.67</b>	

Proposed by Cllr Graham Page Seconded by Cllr T. Maple. These two councillors signed the cheques.

6) **FINANCES:**

Type	Name	Paid out	Paid In	Balance	Note
CQE	<b>Balance brought forward</b>			£9,714.54	
200789	Clerks Pay (Jan)	£1015.58			Cheque returned unpaid
200790	HMRC (Jan)	£58.22			
200791	Hilltop (room hire)	£165			
200792	Clerk's allowance (Jan)	£91.87			
200793	Clerks Pay (Jan) reissued	£1015.58			Replacement cheque
DR	Bank Charges	£15			CQE fee Dec-Jan
200786	TNRC Room Hire (2021)	£230			5f Dec minutes
<b>Treasurer Account Current balance on 8<sup>th</sup> February 2022</b>				£8138.87	Sheet 399 match

## 7) ACCOUNTING:

- a) HSBC Statement of No-Notice Account  
 i) Current balance at 8<sup>th</sup> Feb sheet **£10,345.69 inc 26p interest**
- b) POSB Statement of Investment Account No 138409843  
 i) Current balance on 1 January 2022 **£11,213.29 inc £1.12 interest**
- c) Bank Statements checked by Chair and agreed with Minutes.

## d) Breakdown of Clerk's Salary

Basic	Re-imburement	Travel	Additional	PAYE	Total Paid
£1,015.58	£91.87	£0.00		£58.22	£1,165.67

## e) Council Project Accounts

Project	Lead	Date	Item Total	£3000.00
Raised Footpath repair	Clerk	27/04/2021	£495.00	£2,505.00
Rubbish Bin for North Ward	Cllr SK	15/06/2021	£309.51	£2,195.49
No Parking Signs	Cllr TM	15/06/2021	£139.98	£2,055.51
Safetysigns4less	Cllr SK	22/07/2021	£80.40	£1,975.11

## f) Stamps

Stamp	Start	Used	Balance
Large First Class	40	7	33
Large Second Class	38	0	38
First Class	45	21	24
Second Class	82	0	82

## 8) CORRESPONDENCE:

- a) *Agenda for Parish Council Meeting (emailed to Cllrs, and mailed to Chair & AG)*
- b) *Email from South East Coast Ambulance Service*
- c) *CCC consultation/call for sites of natural environment*
- d) *Email from Chartham Parish Council*

## 9) REPORTS:

- a) SK Traffic signals are out of sync along the A28 and the A2 exit keeps getting blocked by traffic
- b) SK requests stickers for the bins-mixed rubbish+ dog waste-clerk to find and order
- c) Val Horne- Vehicles keep blocking the path along Strangers Lane
- d) GP- had a chat with new vicar, request to be invited to AGM
- e) GP-Report on site meeting with Sheila Webb and Martin Hall RE: Tonford Bridge upgrade on 21<sup>st</sup> Jan 2022. Upgrades would potentially cost up to £280,000. Sheila Webb is looking into funding options
- f) GP-report on Google Meet meeting with Karen Britton and Stevie Andrews at CCC on 20th Jan, attended by many local parish councillors
- g) TM-report on communication with CCC regarding new recycling bins and procedures being unfairly implemented and potentially discriminatory, Angela Grover agrees and states that she feels that the new procedure for waste paper creates a personal data security risk and a potential littering problem.
- h) GP- Willow branches dumped on grass near Tonford Bridge-reported to BRETT
- i) GP-has been invited to speak at the ARCA AGM to update on parish matters
- j) GP- Parish Council mentioned in the Gazette on 3<sup>rd</sup> February
- k) GP-reports that a BT inspection cover on the Canterbury bound side of the A28 has come loose and is making a noise whenever a car goes over it. Clerk will report to BT
- l) TD- black bin is stuck in the hedge along A28 out of Canterbury, about 300 yards from the 30MPH sign on the left hand side-clerk to report
- m) TD-reports root in the road in Hollow Lane and a obscured sign along Hollow Lane, both are out of parish, clerk will forward to Lower Haldes
- n) Clerk read email from South East Coast Ambulance Service, they have asked if we can place their recruitment poster in our noticeboard, council agrees to request, clerk to action
- o) Clerk reads email from Chartham Parish Council, email is regarding our respective NPs, and suggesting that a meeting between us, along with other local parishes, would be beneficial for us all. Council agrees, Cllrs Dave Smith, Susan Kilczewski and Terry Davis express an interest in representing Thanington at this meeting (yet to be arranged) clerk will contact Chartham to confirm

## 10) PARISH AFFAIRS

**NEXT MEETING:** The next Meeting will be held at the Hilltop Community Association on **Monday 14<sup>th</sup> March 2022**

**CLOSURE:** There being no further business, the Chairman declared the meeting closed at 21:13