



**MINUTES OF A MEETING  
of  
THANINGTON PARISH COUNCIL  
held**

**Hilltop Community Association, New House Lane, Monday 14<sup>th</sup> November 2022**

**PRESENT:** - Councillors, Terry Davis, Toni Baker, Graham Page, Adrian Baker, Susan Kilczewski, Angela Grover, Terry Maple and Clerk Susannah Jung  
Visitors

**CHAIRMAN:** - Councillor Graham Page

**APOLOGIES:** Ken Stokes (unwell) Dave Smith (out of town, will be joining for part via Zoom)

**1) APPROVAL OF THE MINUTES OF THE LAST MEETING:** The Minutes of the October Meeting were unanimously approved and signed by the Chairman.

**2) COUNCIL**

- a) Declaration of any member's interest in agenda items
- b) Disclosable Pecuniary Interests
- c) Any other interests
- d) The Clerk confirmed that payments approved at the October meeting had been dispatched
- e) New back-up disc has been made and kept at clerk's office 2<sup>nd</sup> stored with Cllr T Maple
- f) Distribution of council laptops and tablets
- g) Update RE: Mcaffee account issue raised in last meeting
- h) Clerk presents preliminary budget for year 23/24 for approval PP GP 2<sup>nd</sup> AB
- i) Update on HIP
- j) Review of Council Standing Orders
- k) Review of Council Standing Assets
- l) Discussion RE: industrial Flue on care home site
- m) Preliminary discussion RE: CCC LP

**3) DEVELOPMENT CONTROL:**

**List of Application**

- a) CA/20/10680- Land off Cockerling Road, Details submitted pursuant to condition 03 (brickwork) of planning permission CA/20/01680/RES (plots 1-87)
- b) CA/22/02328- Land off Cockerling Road, Details pursuant to condition 18 (brickwork) of planning permission CA/17/02719/RES
- c) CA/22/02316- 79 New House Lane, Single-storey rear extension
- d) CA/22/02249- Cockerling Farm, Cockerling Road, details submitted pursuant to conditions of 21 (surface water drainage), 25 (surface water infiltration), and 26 (foul water drainage) planning permission CA//17/00519/OUT
- e) CA/22/02238, Cockerling Farm Cockerling Road, Non-material amendment to the discharge of condition application CA/20/02130 for details submitted pursuant to condition 08(masterplan) of planning permission CA//17/00519/OUT: to allow update to the masterplan to include reference to the foul and surface water pumping station.
- f) CA/22/02239, Land at and adjacent to Cockerling Farm, Non-material amendment to the discharge of condition application CA/21/01701 for details pursuant to condition 11 (open space strategy) to allow update to the open space strategy and associated landscape report and planting plans to encompass the foul and surface water pumping stations within the north east part of the site.
- g) CA/22/02237 Land at and adjacent to Cockerling Farm, Non material amendment to the discharge of condition application CA/20/02532 for details submitted pursuant to condition 07 (phasing plan) of planning permission CA//17/00519/OUT: to allow phase 4 to be split into 4A (infrastructure/SUDS) and 4B (residential) phase 5 to be split into 5A (infrastructure/SUDS) and 5B (residential) and updates to the projected build out rates to be shown
- h) CA/22/02140, 20 Windsor RD, Single-storey front extension together with entrance ramp.
- i) CA//18/00490/FUL, Land at Cockerling Rd, Details submitted pursuant to condition 21 (travel plan) of planning permission CA//18/00490/FUL
- j) CA/22/02054- 38 New House Lane, Two-storey rear extension, single-storey side extension and window in first floor side extension following demolition of existing garage and porch.

**List of Decisions-**

- a) CA/22/01968- 76A New House Lane, application for lawful development certificate for existing use of barn as ancillary accommodation – Is Lawful

4) **ONGOING PARISH MATTERS:**

- a) Graffiti Has started to appear again on Foot bridge on raised footpath- cleared  
 b) Road light out in Iffin Lane-light is too old to be fixed and needs to be replaced, company has applied to the council for permission/funding NFA  
 c) SK makes request that CCC be asked for a bin at the corner by Saxon Fields, to tackle the huge amount of rubbish and debris that accumulates there, clerk to investigate- clerk contacted CCC, clerk told that we need to start an evidence file to prove we need the bin, then send a request. Ongoing issue  
 d) Willow branches dumped on grass near Tonford Bridge-NFA  
 e) Streetlight out- New House Lane by Hill Top Hall-reported-awaiting permission/funding from CCC  
 f) 159 Ashford road-unoccupied residence accumulating litter-clerk will investigate options- can be reported as abandoned/derelict to Gov website, clerk to action-further investigation needed, clerk unable to locate address-passed on to CCC planning enforcement-further investigation required-check past planning permissions  
 g) 72 Ashford Road- water inspection cover loose-work is underway  
 h) Street name sign missing in Cockering Road-reported, new one on order-NC  
 i) Branches at the top of Hollow lane still there-awaiting quote to remove-NFA-will be removed going forward NFA  
 j) Public footpath sign missing, Strangers lane-ongoing  
 k) Hedge overgrown along Thanington Road along from TNRC towards London Bound A2-reported to Kent Highways-ongoing  
 l) Request for white line along parking space on New House Lane, NFN  
 m) Bin by Tonford Bridge broken off of stand-Ongoing  
 n) Bin along Thanington rd opposite TNRC broken from stand- Reported IWB000558-now missing completely  
 o) Branches overhanging road from Milton Manor Bridge-Completed  
 p) Pippin Place, Ashford rd- Done  
 q) Graffiti on abandoned substation-GRF002650-Reported  
 r) No late night/24 hour pharmacy, re contact Rosie Duffield  
 s) Footpath at bottom of Saxon Fields still closed  
 t) Still no community warden? TB-Chartham on long term sick, vacancy still open  
 u) 121 Ashford Rd water inspection cover fixed

## 5)

**APPROVAL OF PAYMENTS: Nov**

Item	Purpose	Cheque No	Amount	Note
a)	Clerk Pay	DDP	£987.49	
b)	Clerk allowance	DDP	£91.87	
c)	Chairman reimbursement	DDP	£11.50	
d)	Groundcare	DDP	£156	
e)	Smart pension	DD	£18	
f)	Pension contributions	DD	£89.38	
g)	PKF Littlejohn	DDP	£240	
h)	HMRC	DDP	£20.09	
i)	Royal Mail PO Box	DDP	£38.10	
j)	SJung, reimbursement	DDP	£20	Data plan for tablets
k)	KCS (photocopier)	DDP	£19.04	
<b>Total for November 2022</b>			<b>£1691.47</b>	

Proposed by Cllr T Maple Seconded by Cllr Toni Baker.

## 6) FINANCES:

Type	Name	Paid out	Paid In	Balance		
DDP	Clerk Pay	£980.16				
DDP	Clerk allowance	£91.87				
DDP	Council Laptops	£2,763.93				
DD	HSBC Charges	£8				
DD	Smart pension	£18				
DDP	KCS (photocopier)	£107.56				
200819	Clerk Tax	£19.36				
DDP	Royal Mail PO Box	£38.10				
CHQ	Donation, Pilgrims	£50				
CHQ	Donation, Porchlight	£50				
CHQ	HMRC (clerk Tax Aug/Sept)	£14.84				
<b>Treasurer Account Current balance on 3rd Nov 2022</b>				£17,464.60	Sheet 411 match	

## 7) ACCOUNTING:

- a) HSBC Statement of No-Notice Account  
 i) Current balance at 8<sup>th</sup> November **£10,349.82**
- b) POSB Statement of Investment Account No 138409843  
 i) Current balance on 1 January 2022 **£11,213.29 inc £1.12 interest**
- c) Bank Statements checked by Chair and agreed with Minutes.

## d) Breakdown of Clerk's Salary

Basic	Re-imburement	Travel	Additional	PAYE	Total Paid
£987.49	£91.87		£109.55	£20.09	£1209

## e) Council Project Accounts

Project	Lead	Date	Item Total	£3000.00
Fencing along New House Lane		20/05/22	£1052.88	

## f) Stamps

Stamp	Start	Used	Balance
Large First Class	40	12	28
Large Second Class	38	0	38
First Class	45	31	9
Second Class	82	0	82

## 8) CORRESPONDENCE:

- a) Copies of Agenda and June minutes emailed to Councillors, hardcopies delivered by hand to GP and AG
- b) Email RE joint council Zoom meeting 9<sup>th</sup> November
- c) Hambrook Marshes newsletter
- d) CCC update on register of electors

9) REPORTS

- a) Report/discussion on LP meeting at Guildhall
- b) Report on Joint Council meeting 9<sup>th</sup> November

10) PARISH AFFAIRS

- a) Next years meetings will alternate between ARCA and Hilltop
- b) Local Council elections are next year 4<sup>th</sup> May
- c) No new PCSO
- d) Xmas party/meeting- buffet? Toni will order food (for 12)
- e) What email addresses are the councillors using. Send contact list to others.
- f) Plants ripped up along A2 slip, email Martin Riley to ask when they will be replaced
- g) Dog waste bin has been removed
- h) Traffic lights now working by A2 slip
- i) Could we add the grassed bank between upper and lower footpath by A2 slip to the groundskeeping schedule
- j) Flytipping, cockering road passed Milton manor, right hand side couple of black sacks
- k) Flytipping entrance to Larkey Vally wood, building debris
- l) By A2 slip/along A28 bin missing from allyway
- m) Letter RE funding for Ashford Rd in March?
- n) White Line on New House Lane-Hilltop will join in the cause
- o) Corner Iffin/New House/Hollow Lane fallen leaves have accumulated and are causing a danger
- p) Hole in the road outside Fairlawns Iffin Lane
- q) Large holes in the passing places in Iffin Lane and New House Lane

**NEXT MEETING:** The next Meeting will be held at the Hilltop Community Association on **Monday 12<sup>th</sup> December**  
**CLOSURE:** There being no further business, the Chairman declared the meeting closed at: 21:50