



**MINUTES OF A MEETING
of
THANINGTON PARISH COUNCIL
held**

Hilltop Community Association, New House Lane, Monday 11th July 2022

PRESENT: - Councillors, Terry Davis, Toni Baker, Graham Page, Adrian Baker, Terry Maple, David Smith, Susan Kilczewski and Clerk Susannah Jung

Visitors- John Richardson (HCA) Val Horne (NHW) Emma Coyle (PCSO) Cllr Nick Eden-Green

CHAIRMAN: - Councillor Graham Page

APOLOGIES: Angela Grover (C19) Ken Stokes (unwell)

1) **APPROVAL OF THE MINUTES OF THE LAST MEETING:** The Minutes of the June Meeting were unanimously approved and signed by the Chairman.

2) **COUNCIL**

- a) Declaration of any member's interest in agenda items-none
- b) Disclosable Pecuniary Interests-none
- c) Any other interests-none
- d) The Clerk confirmed that payments approved at the June meeting had been dispatched
- e) New back-up disc has been made and kept at clerk's office, copy given to Terry Maple
- f) Update on NP consultation and draft-submitted to Keren Britton for evaluation
- g) Council to discuss the latest information and invoice from Commercial services
- h) Discussion re: council laptops-clerk will research costs and options for laptops for council members
- i) Review of TPC HIP-Speed limit change from national to 30mph along Iffin Lane accepted (pp, GP, 2nd AB) and added to HIP as point 6. Clerk will submit new HIP to Sebastian Bures
- j) Update re: new landscape services-Visage landscape services quote approved and hired.
- k) Report from Emma Coyle

3) **DEVELOPMENT CONTROL:**

List of Application

- a) CA/22/01301-30 Windsor Road, Two storey rear extension, porch with ramped access, following demolition of timber lean to and porch.
- b) CA/22/00625- 160 Ashford Road, Single-storey rear extension with raised terrace to rear, together with widening of driveway.
- c) CA/22/01105- 145 Ashford Road, Single-storey extension to the rear together with rear dormer window, rooflight to front and side hip to gable loft extension.

List of Decisions-

4) **ONGOING PARISH MATTERS:**

- a) Graffiti Has started to appear again on Foot bridge on raised footpath-re reported-GRF 001992-clerk to re-report-graffitti still present
- b) Road light out in Iffin Lane-light is too old to be fixed and needs to be replaced, company has applied to the council for permission/funding NFN
- c) SK makes request that CCC be asked for a bin at the corner by Saxon Fields, to tackle the huge amount of rubbish and debris that accumulates there, clerk to investigate- clerk contacted CCC, clerk told that we need to start an evidence file to prove we need the bin, then send a request. Ongoing issue
- d) Traffic signals are out of sync along the A28 and the A2 exit keeps getting blocked by traffic-no change, point will be removed going forward

- e) Willow branches dumped on grass near Tonford Bridge-NFN-reported as fly-tipping
- f) Streetlight out- New House Lane by Hill Top Hall-reported-awaiting permission/funding from CCC
- g) 159 Ashford road-unoccupied residence accumulating litter-clerk will investigate options- can be reported as abandoned/derelict to Gov website, clerk to action-further investigation needed, clerk unable to locate address-passed on to CCC planning enforcement
- h) 72 Ashford Road- water inspection cover loose-NFN
- i) Street name sign missing in Cockering Road-reported, new one on order
- j) AB requests that we contact Pentland about the bench they should have in storage and if it could be placed on the corner of Saxon Fields-clerk to contact Ian Hardman-Now Martin Hart, Clerk will contact-bench has been placed
- k) Start the hunt for a new groundskeeper. Clerk to action-new groundskeeper approved and hired
- l) Water inspection cover on the corner of New House Lane/Hollow Lane may be leaking or blocked-reported-repaired
- m) Footpath from New House Lane to Wincheap is overgrown-work completed
- n) Post in New House Lane was removed but not replaced-reported to Kent Highways
- o) Branches at the top of Hollow lane still there-awaiting quote to remove
- p) Larkey Vally Woods footpaths are overgrown-NFN
- q) Tarmac passing place in Iffin Lane has started to fall away-reported to Kent Highways
- r) Fly tipping in car park of Larkey Vally Woods-reported, some removed but not all
- s) Flytipping bottom of Cockering Road-reported, some removed not all
- t) Public footpath sign missing, Strangers lane-NFN
- u) Hedge adjacent to 90 Ashford Road-property is the back garden of Longreach in Tonford Lane, overgrown, complete
- v) Path along Ashford Road overgrown with poppies from the adjacent property, 86 Ashford Road, completed
- w) Hedge overgrown along Thanington Road along from TNRC towards London Bound A2-reported to Kent Highways
- x) Branches overhanging the path along the Ashford Road towards Milton Bridge from Canterbury-reported to Kent Highways
- y) Hedge overgrown outside 72 Ashford Road at the top of Grays Way- completed
- z) Overgrown tree at top of Grays Way by noticeboard, Graham cut personally
- aa) Request for white line along parking space on New House Lane, NFN

5)

APPROVAL OF PAYMENTS: Jul

Item	Purpose	Cheque No	Amount	Note
a)	Clerk Pay (Jul)	DDP	£931.87	
b)	Clerk Allowance (Jul)	DDP	£91.87	
c)	Pension contribution (Jul)	DD	£171.82	
d)	Pension plan monthly fee (Jul)	DD	£18	
e)	KPM (Mail drop)	DDP	£199.64	
f)	Royal Mail (PO Box)	DDP	£38.10	
g)	Susannah Jung (noticeboard and office supplies)	DDP	£99.28	
h)	HMRC (Clerk tax Jul)	CHQ 200816	£37.23	
i)	HSBC charges (Jul)	DD	£9	
j)	Donation -Pilgrims Hospice	CHQ 200814	£50.00	
k)	Donation- Porchlight	CHQ 200815	£50.00	
l)	KCS (Photocopier)	DDP	£107.56	
m)	SJung-SLCC membership renewal	DDP	£171	
n)	Commercial Services (Landscaping)	DDP	£1005.71	
	Payments for August-No meeting			
o)	Clerk Allowance (Aug)	DDP	£91.87	
p)	Clerk Pay (Aug)	DDP	£931.87	
q)	HMRC (clerk Tax Aug)	CHQ 200817	£37.23	
r)	Pension contribution (Aug)	DD	£85.91	
s)	Pension plan monthly fee (Aug)	DD	£18	
t)	Royal Mail (PO Box)	DDP	£38.10	
u)	HSBC charges (Aug)	DD	£9	

Total for July 2022			£2,981.08	
Total for August 2022			£1298.11	
Grand Total			£4,279.19	

Proposed by Cllr Graham Page Seconded by Cllr Terry Maple. These two councillors signed the cheques.

6) FINANCES:

Type	Name	Paid out	Paid In	Balance	Sig 1	Sig 2
DDP	Clerk Pay	£929.59				
DDP	Clerk Allowance	£91.87				
200813	HMRC	£36.83				
DD	Pension contribution	£171.82				
DDP	Four Seasons Fencing	£1052.88				
DDP	TNRC (room hire NP)	£44.00				
DDP	KCS	£18.80				
DDP	KCS	£107.56				
DDP	Royal Mail (POBox)	£38.10				
DD	HSBC Charges	£9.00				
DD	Pension plan monthly fee	£18				
200809	ARCA room Hire NP meet	£14.00				
200812	ARCA room hire AGM	£32				
Treasurer Account Current balance on 8th July 2022				£27,229.93	Sheet 405 match	

7) ACCOUNTING:

- a) HSBC Statement of No-Notice Account
 i) Current balance at 8th July sheet **£10,347.25 inc £1.29 interest**
- b) POSB Statement of Investment Account No 138409843
 i) Current balance on 1 January 2022 **£11,213.29 inc £1.12 interest**
- c) Bank Statements checked by Chair and agreed with Minutes.

d) Breakdown of Clerk's Salary

Basic	Re-imburement	Travel	Additional	PAYE	Total Paid
£929.59	£91.87	£0.00	107.38	£36.83	£1165.67

e) Council Project Accounts

Project	Lead	Date	Item Total	£3000.00
Fencing along New House Lane		20/05/22	£1052.88	

f) Stamps

Stamp	Start	Used	Balance

Large First Class	40	12	28
Large Second Class	38	0	38
First Class	45	29	11
Second Class	82	0	82

8) **CORRESPONDENCE:**

- a) Copies of Agenda and June minutes emailed to Councillors, hardcopies delivered by hand to GP and AG
- b) GP- email confirming Morrison's new community champion
- c) Copies of adjustments to register of electors sent to clerk and councillors
- d) Letter/emails confirming gasworks along A28 to upgrade gas pipes
- e) Email from Camilla Swires at Chartham PC regarding local transportation
- f) Email from Dave Silcock from Manor Close Residence Association RE: Fly-tipping
- g) Contact from resident regarding hedges around the church yard and vicarage being overgrown
- h) Email from Dave Silcock regarding a request for help buying litter picking equipment for a community initiative
- i) Email from Val Horne of the NHW, update on community issues
- j)

9) **REPORTS**10) **PARISH AFFAIRS**

- a) Bin by Tonford Bridge has been broken off of it's stand
- b) Tread loose on Tonford Bridge
- c) Suggestions that a regular joint meeting with Chartham PC could be beneficial for good co-operation in the future
- d) Rubbish that has been accumulating at the old substation has been cleared
- e) Grass on the other side of the road (entrance to New House Close)
- f) 179 Ashford Rd-water leak on path from Tonford Bridge to railway crossing
- g) AB- green bin outside his home is broken, and the bin on the corner has gone missing due to the roadworks
- h) SK- fly-tipping, shopping trolley, footpath from Thanington to New House Lane, Litter is gathering at the bottom of Cockering Rd, Dog Waste Bags left around the top of Strangers Lane
- i) Request from John Richardson for the council to consider helping with the installation costs of a defibrillator at HCA

NEXT MEETING: The next Meeting will be held at the Hilltop Community Association on **Monday 12th September 2022**

CLOSURE: There being no further business, the Chairman declared the meeting closed at:21:15