



**MINUTES OF A MEETING
of
THANINGTON PARISH COUNCIL
held**

Hilltop Community Association, New House Lane, Monday 10th October 2022

PRESENT: - Councillors, Terry Davis, Toni Baker, Graham Page, Adrian Baker, David Smith, Susan Kilczewski, Angela Grover and Clerk Susannah Jung
Visitors

CHAIRMAN: - Councillor Graham Page

APOLOGIES: Ken Stokes (unwell) Terry Maple (Holiday)

1) APPROVAL OF THE MINUTES OF THE LAST MEETING: The Minutes of the September Meeting were unanimously approved and signed by the Chairman.

2) COUNCIL

- a) Declaration of any member's interest in agenda items
- b) Disclosable Pecuniary Interests
- c) Any other interests
- d) The Clerk confirmed that payments approved at the September meeting had been dispatched
- e) New back-up disc has been made and kept at clerk's office.
- f) Update on NP meeting with Karen Britton-given by Dave Smith
- g) Discussion RE: meeting timings-pp AB 2nd DS-start time moved to 19:30-to take effect Nov meeting
- h) Clerk confirms preliminary completion of audit
- i) Update on monthly meeting venue for 2023
- j) Update/distribution of new council laptops/tablets-clerk will do full set up and start Cllr email addresses
- k) Pre discussion of 23/24 budget-make efforts to not increase precept this year
- l) NHW emails now being filtered via clerk as agreed in Sept meeting
- m) Planning committee- AB, TM + DS, meeting to be set up
- n) HIP- DS appointed as HIP representative
- o) Parish Charter meeting 21st Nov at 17:30 at guildhall BFH led+Q+A
- p) Discussion RE: McAfee antivirus issue-Clerk will take advice from SLCC and advise council further

3) DEVELOPMENT CONTROL:

List of Application

- a) CA/22/02054- 38 New House Lane, two storey rear extension, single storey side extension following demolition of existing porch and garage
- b) CA/22/01968- 76A New House Lane, Application for Lawful development of certificate of existing barn as dwelling
- c) CA/21/00765- Spine Road reserved matters-going before committee on 18th October 2022-Dave will put a proposal together and attend meeting

List of Decisions-

- a) CA/22/01773- Lynor, Iffin Lane, application for lawful development certificate for proposed siting of shepherds hut- decision: would be lawful

4) ONGOING PARISH MATTERS:

- a) Graffiti Has started to appear again on Foot bridge on raised footpath- Reported GRF002651
- b) Road light out in Iffin Lane-light is too old to be fixed and needs to be replaced, company has applied to the council for permission/funding NFA
- c) SK makes request that CCC be asked for a bin at the corner by Saxon Fields, to tackle the huge amount of rubbish and debris that accumulates there, clerk to investigate- clerk contacted CCC, clerk told that we need to start an evidence file to prove we need the bin, then send a request. Ongoing issue
- d) Willow branches dumped on grass near Tonford Bridge-NFA
- e) Streetlight out- New House Lane by Hill Top Hall-reported-awaiting permission/funding from CCC

- f) 159 Ashford road-unoccupied residence accumulating litter-clerk will investigate options- can be reported as abandoned/derelict to Gov website, clerk to action-further investigation needed, clerk unable to locate address-passed on to CCC planning enforcement-further investigation required-check past planning permissions
- g) 72 Ashford Road- water inspection cover loose-NC
- h) Street name sign missing in Cockering Road-reported, new one on order-NC
- i) Branches at the top of Hollow lane still there-awaiting quote to remove-NFA-will be removed going forward
- j) Public footpath sign missing, Strangers lane-ongoing
- k) Hedge overgrown along Thanington Road along from TNRC towards London Bound A2-reported to Kent Highways-ongoing
- l) Request for white line along parking space on New House Lane, NFN
- m) Bin by Tonford Bridge broken off of stand-Ongoing
- n) Bin along Thanington rd opposite TNRC broken from stand- Reported IWB000558-now missing completely
- o) Branches overhanging road from Milton Manor Bridge-Ongoing
- p) Pippin Place, Ashford rd- Ongoing (half done)
- q) Graffiti on abandoned substation-GRF002650-Reported
- r) No late night/24 hour pharmacy, re contact Rosie Duffield
- s) Footpath at bottom of Saxon Fields still closed
- t) Still no community warden? TB-Chartham on long term sick, vacancy still open
- u) Pavement 167/165 Ashford rd-has been repaired
- v) Flytipping along Strangers lane-removed
- w) Flytipping Larkey Vally Woods-removed
- x) Flytipping at bottom of Cockering rd-
- y) Flytipping by abandoned substation-FLT005627-picked up

5)

APPROVAL OF PAYMENTS: Jul

Item	Purpose	Cheque No	Amount	Note
a)	Clerk Pay	DDP	£980.16	
b)	Clerk allowance	DDP	£91.87	
c)	Council Laptops	DDP	£2,666.97	
d)	Laptop bags/tablet cases	DDP	£96.96	
e)	Smart pension	DD	£18	
f)	Pension contributions	DD	£89.38	
g)	KCS (photocopier)	DDP	£107.56	
h)	Clerk Tax	200819	£19.36	
i)	Royal Mail PO Box	DDP	£38.10	
j)	Hilltop defibrillator	DDP	£138	Agreed at September meeting
Total for October 2022			£4,246.36	

Proposed by Cllr Graham Page Seconded by Cllr Toni Baker . These two councillors signed the cheques.

6) **FINANCES:**

Type	Name	Paid out	Paid In	Balance		
				£22,928.20		
a)	Clerk Pay (Sept)	£916.68				
b)	Clerk Allowance (Sept)	£91.87				
c)	HMRC (clerk tax Aug/Sept)	£14.84		Not cashed at time of meeting		
d)	KCS (photocopier)	£22.22				
e)	Royal Mail (PO Box)	£38.10				
f)	Envisage Groundcare Ltd	£96.00				
g)	Smart Pension fee	£18				
h)	Clerk pension contribution	£85.91				
i)	Bank charges	£8				

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7) ACCOUNTING:

- a) HSBC Statement of No-Notice Account
 - i) Current balance at 8th July sheet **£10,349.82**
- b) POSB Statement of Investment Account No 138409843
 - i) Current balance on 1 January 2022 **£11,213.29 inc £1.12 interest**
- c) Bank Statements checked by Chair and agreed with Minutes.

d) Breakdown of Clerk's Salary

Basic	Re-imburement	Travel	Additional	PAYE	Total Paid
£980.16	£91.87	£0.00	117.61	£19.36	£1,209

e) Council Project Accounts

Project	Lead	Date	Item Total	£3000.00
Fencing along New House Lane		20/05/22	£1052.88	

f) Stamps

Stamp	Start	Used	Balance
Large First Class	40	12	28
Large Second Class	38	0	38
First Class	45	30	10
Second Class	82	0	82

8) CORRESPONDENCE:

- a) Copies of Agenda and June minutes emailed to Councillors, hardcopies delivered by hand to GP and AG
- b) Email RE joint council Zoom meeting 12th Oct 2022
- c) Hambrook Marshes newsletter
- d) CCC update on register of electors

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9) REPORTS

- a) Stodmarsh meeting update with Stevie Andrews-report from Dave Smith
- b) GP- chat with Community Champion at Morrisons: what was Morrisons doing for Thanington? Supplying food for TNRC and St Nicholas Church (after school club snacks)

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10) PARISH AFFAIRS

- a) For next month- review clerk allowance
- b) Bench at top of Grays Way has been painted, presumably by SGN after gas works
- c) GP request for reimbursement for drinks in preparation for Xmas meeting
- d) 121 Ashford rd-water inspection cover is loose
- e) Clive Church daughter Jo Bennett RE: Cheques from TPC- Thank You, and confirmation of receipt.
- f) GP: 27th Sept chat with Fred Wood (trustee at TNRC) looking at getting a minibus service to help transport those who struggle to get shopping back from the shops to home. This has been tried and has failed in the past. Email Paula with information
- g) Any news about new PCSO? No news on replacement
- h) GP- meetings overrunning, suggests that EOY Clerk calculates the excess time spent and reimburse Hilltop for the used time? PP GP 2nd AB
- i) Risk Assessment, standing orders and financial regulations-Review in November meeting
- j) GP- Will be stepping down as chairman of TPC after much deliberation. Would like to make Dec meeting the last meeting as chairman. Will continue as councillor until May elections.
- k) AB- Diaries for next year- DS, TD, TB +Filofax, AB
- l)

NEXT MEETING: The next Meeting will be held at the Hilltop Community Association on **Monday 14th November 2022**

CLOSURE: There being no further business, the Chairman declared the meeting closed at: 21:28