



**MINUTES OF A MEETING
of
THANINGTON PARISH COUNCIL
held**

Hilltop Community Association, New House Lane, Monday 12th September 2022

PRESENT: - Councillors, Terry Davis, Toni Baker, Graham Page, Adrian Baker, Terry Maple, Susan Kilczewski and Clerk Susannah Jung
Visitors Val Horne, Dave Silcock, Nick Eden-Green, Mike Sole, Roger Cheeseworth, John Richardson, Rev Nick White

CHAIRMAN: - Councillor Graham Page

APOLOGIES: Angela Grover (holiday) Dave Smith (holiday) Ken Stokes (Illness)

1) APPROVAL OF THE MINUTES OF THE LAST MEETING: The Minutes of the July Meeting were unanimously approved and signed by the Chairman.

2) COUNCIL

- a) Declaration of any member's interest in agenda items
- b) Disclosable Pecuniary Interests
- c) Any other interests
- d) The Clerk confirmed that payments approved at the July meeting had been dispatched
- e) New back-up disc has been made and kept at clerk's office, copy given to Terry Maple
- f) Update on NP funding
- g) Update on council debit/credit card
- h) Discussion RE: meeting venue for 2023
- i) Discussion RE: meeting venue for AGM and potential dates
- j) Discussion RE: clerk pay-rise agreed to scp19 ppGP, 2nd TM
- k) Discussion RE: meeting organisation-planning subcommittee to be formed
- l) Clerk to present options for council laptops-agreed, 2 tabs, 3 laptops, ppTB 2nd AB
- m) Discussion RE: Litter picking supplies-council votes NO
- n) Discussion RE: TPC HIP- Cocking Road speed limit -to be added to HIP
- o) Discussion RE: Spine Road application and call to committee, answer to CCC by midday 13th Sept.
- p) Discussion RE: NHW emails. Chairman will send to clerk only, clerk will filter out to cllrs and Facebook
- q) Parish charter meeting-council agree to formally adopt ppGP 2nd AB, will attend meeting in November

3) DEVELOPMENT CONTROL:

List of Application

- a) CA/22/01622-Land at Cocking Road, details submitted pursuant to conditions 6 (sound insulation levels) 11 (sound insulation levels) 12 (landscaping) 16 (extractions system) and 18 (biodiversity)
- b) CA/22/01673-6 Ingoldsby Road, Porch to front elevation
- c) CA/22/01773-Lynor, Iffin Lane-application for lawful development certificate for proposed siting of shepherds hut

List of Decisions-

- a) CA/22/01482-Canterbury Care Home. Details submitted pursuant to condition 10 (materials) of planning permission CA//18/00490FUL- approved
- b) CA/22/01146- 148 Ashford Road, Single-Storey rear extension and additional bay windows to front elevation together with changes to roof height to allow accommodation in roof space including 3 dormers to front elevation and external material changes- granted
- c) CA/22/01105- 145 Ashford Road, Single-Storey extension to rear together with rear dormer window, rooflight to front and side hip to gable loft extension- granted
- d) CA/22/00625- 160 Ashford Road, Single-Storey rear extension with raised terrace to rear together with widening of driveway- granted

4) **ONGOING PARISH MATTERS:**

- a) Graffiti Has started to appear again on Foot bridge on raised footpath-cleaned but has reappeared
- b) Road light out in Iffin Lane-light is too old to be fixed and needs to be replaced, company has applied to the council for permission/funding-NFN
- c) SK makes request that CCC be asked for a bin at the corner by Saxon Fields, to tackle the huge amount of rubbish and debris that accumulates there, clerk to investigate- clerk contacted CCC, clerk told that we need to start an evidence file to prove we need the bin, then send a request. Ongoing issue
- d) Willow branches dumped on grass near Tonford Bridge-NC
- e) Streetlight out- New House Lane by Hill Top Hall-reported-awaiting permission/funding from CCC-NFN
- f) 159 Ashford road-unoccupied residence accumulating litter-clerk will investigate options- can be reported as abandoned/derelict to Gov website, clerk to action-further investigation needed, clerk unable to locate address-passed on to CCC planning enforcement-NFN
- g) 72 Ashford Road- water inspection cover loose-NC
- h) Street name sign missing in Cockering Road-reported, new one on order-NC
- i) Post in New House Lane was removed but not replaced-reported to Kent Highways-Repaired/replaced
- j) Branches at the top of Hollow lane still there-awaiting quote to remove-NC
- k) Larkey Vally Woods footpaths are overgrown-Done
- l) Tarmac passing place in Iffin Lane has started to fall away-reported to Kent Highways-Repaired
- m) Fly tipping in car park of Larkey Vally Woods-reported, some removed but not all-ongoing issue
- n) Flytipping bottom of Cockering Road-reported, some removed not all-ongoing issue
- o) Public footpath sign missing, Strangers lane-NC
- p) Hedge overgrown along Thanington Road along from TNRC towards London Bound A2-reported to Kent Highways-reported 650757
- q) Branches overhanging the path along the Ashford Road towards Milton Bridge from Canterbury-reported to Kent Highways-NC
- r) Request for white line along parking space on New House Lane, NFN
- s) Bin by Tonford Bridge broken off of stand-NFN
- t) Tread loose on Tonford bridge-repaired
- u) Defibrillator has been installed at Hilltop, request for donation to pay for installation-approved ppGP 2nd TD
- v) Green bin near AB/TB's home- one broken, one missing
- w) 24th Oct-16th Dec New gas main to be installed Cockering rd and St Nicholas rd

5)

APPROVAL OF PAYMENTS: Jul

| Item | Purpose | Cheque No | Amount | Note |
|---------------------------------|----------------------------|-----------|-----------------|------|
| a) | Clerk Pay (Sept) | | £961.68 | |
| b) | Clerk Allowance (Sept) | | £91.87 | |
| c) | HMRC (clerk tax Aug/Sept) | 200818 | £14.84 | |
| | | | | |
| d) | KCS (photocopier) | | £22.22 | |
| e) | Royal Mail (PO Box) | | £38.10 | |
| f) | Envisage Groundcare Ltd | | £96.00 | |
| g) | Smart Pension fee | | £18 | |
| h) | Clerk pension contribution | | £85.91 | |
| | | | | |
| Total for September 2022 | | | £1328.62 | |

Proposed by Cllr Graham Page Seconded by Cllr Terry Maple. These two councillors signed the cheques.

6) **FINANCES:**

| Type | Name | Paid out | Paid In | Balance | | |
|------|--------------------------------|----------|---------|------------|--|--|
| | | | | £27,229.93 | | |
| a) | Clerk Pay (Jul) | DDP | £931.87 | | | |
| b) | Clerk Allowance (Jul) | DDP | £91.87 | | | |
| c) | Pension contribution (Jul) | DD | £171.82 | | | |
| d) | Pension plan monthly fee (Jul) | DD | £18 | | | |
| e) | KPM (Mail drop) | DDP | £199.64 | | | |

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|--|---|---------------|-----------|-------------------------------|--|
| f) | Royal Mail (PO Box) | DDP | £38.10 | | |
| g) | Susannah Jung (noticeboard and office supplies) | DDP | £99.28 | | |
| h) | HMRC (Clerk tax Jul) | CHQ 200816 | £37.23 | | |
| i) | HSBC charges (Jul) | DD | £11 | | |
| j) | Donation -Pilgrims Hospice | CHQ 200814 | £50.00 | Not cashed at time of meeting | |
| k) | Donation- Porchlight | CHQ 200815 | £50.00 | Not cashed at time of meeting | |
| l) | KCS (Photocopier) | DDP | £107.56 | | |
| m) | SJung-SLCC membership renewal | DDP | £171 | | |
| n) | Commercial Services (Landscaping) | DDP | £1005.71 | | |
| | Payments for August-No meeting | | | | |
| o) | Clerk Allowance (Aug) | DDP | £91.87 | | |
| p) | Clerk Pay (Aug) | DDP | 961.68 | | |
| q) | HMRC (clerk Tax Aug) | CHQ 200817 | £37.23 | VOIDED | |
| r) | Pension contribution (Aug) | DD | £85.91 | | |
| s) | Pension plan monthly fee (Aug) | DD | £18 | | |
| t) | Royal Mail (PO Box) | DDP | £38.10 | | |
| u) | HSBC charges (Aug) | DD | £9 | | |
| v) | Envisage Groundcare Ltd | DDP | £300 | Approved via email | |
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| Treasurer Account Current balance on 8th Sept 2022 | | | 22,928.20 | Sheet 409 match | |

7) ACCOUNTING:

- a) HSBC Statement of No-Notice Account
- i) Current balance at 8th July sheet **£10,349.82 inc £2.57 interest**
- b) POSB Statement of Investment Account No 138409843
- i) Current balance on 1 January 2022 **£11,213.29 inc £1.12 interest**
- c) Bank Statements checked by Chair and agreed with Minutes.

d) Breakdown of Clerk's Salary

| Basic | Re-imbusement | Travel | Additional | PAYE | Total Paid |
|---------|---------------|--------|------------|-------|------------|
| £961.68 | £91.87 | £0.00 | 104.70 | £7.42 | £1,165.67 |

e) Council Project Accounts

| Project | Lead | Date | Item Total | £3000.00 |
|------------------------------|------|----------|------------|----------|
| Fencing along New House Lane | | 20/05/22 | £1052.88 | |
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f) Stamps

| Stamp | Start | Used | Balance |
|--------------------|-------|------|---------|
| Large First Class | 40 | 12 | 28 |
| Large Second Class | 38 | 0 | 38 |
| First Class | 45 | 29 | 11 |
| Second Class | 82 | 0 | 82 |

8) CORRESPONDENCE:

- a) Copies of Agenda and June minutes emailed to Councillors, hardcopies delivered by hand to GP and AG
- b) Email from Alan Watson at Speedwatch
- c) Email from Matthew Archer (CCC) regarding engagement Q+A with Ben Fitter-Harding at the guildhall in November
- d) Email from Mick Sherwood RE fire hazard at Redrow site
- e) Update-register of electors
- f) Email RE: meeting to discuss and inform about Stodmarsh issues

9) REPORTS

- a) Report on joint council meeting
- b) Report on parish engagement meeting-19th July regarding waste management
- c) Report on meeting 20th July RE sustainable development
- d) Parish report that PCSO Emma Coyle has resigned.

10) PARISH AFFAIRS

- a) Noticeboard updated
- b) AG-pavement 165-167 Ashford rd- white markings have been placed indicating that KH will be carrying out repair work
- c) Pippin Place, Ashford rd-overgrown hedge
- d) Potholes have been filled in the road leading to the ARCA
- e) Thanks from Joanna Bennett for the donations in memory of Clive Church
- f) Graffiti has reappeared on the substation along Thanington rd
- g) TB- reports that we have no community warden at present
- h) TB- bushes have been removed from along the new A2 sliproad/ramp by the roadworkers, and left to the side, this has been reported and the bushes should be being replaced
- i) SK- Flytipping by second block of flats along Strangers Lane
- j) TM- enquiry, why is the footpath at the bottom of Saxon Fields still closed?
- k) TM- complaint, local could not find a late/24 hour pharmacy to fill an emergent hospital prescription-complaint will be sent to MP Rosie Duffield
- l) Mike Sole RE 159 Ashford rd, contact Andrew Baker
- m) Val Horne- Manor Close streetlights are now all working

NEXT MEETING: The next Meeting will be held at the Hilltop Community Association on **Monday 10th October 2022**

CLOSURE: There being no further business, the Chairman declared the meeting closed at: 21:35