

MINUTES of the ANNUAL MEETING
of
THANINGTON WITHOUT PARISH COUNCIL
held at

Ashford Road Community Association Clubhouse, Thanington Without,
on Monday, May 8th , 2000 at 7.30 p.m.

PRESENT: Councillors Mr. I. Bain, Mrs. P. Blackman, , Mr. K. Goddard,
Mrs. J. McMillan, Mr. G. Page and the Clerk.

APOLOGIES: Apologies were received from Cllr Furness who was away on holiday and Cllr Potts who
was indisposed.

Cllr. Stokes was not in attendance.

Cllr. Pringle made a brief appearance, to deliver documents, on his way home from hospital

(1.) **ELECTION OF CHAIRMAN:** Cllr. Goddard proposed, Cllr. Blackman seconded and it was
unanimously agreed that Cllr. Page be re-elected as Chairman. Cllr. Page agreed to continue in that
role and thanked councillors for re-appointing him

(2.) **DECLARATION OF ACCEPTANCE OF OFFICE:** Cllr . Page read out and signed the acceptance
form.

CHAIRMAN: Cllr. Mr. G. Page.

(3.) **ELECTION OF VICE-CHAIRMAN:** Cllr. Page proposed , Cllr. Bain seconded and its was
unanimously agreed that Cllr. Blackman be re-elected as Vice-Chairman. Cllr. Blackman agreed
to continue in that role and thanked councillors for re-appointing her.

(4.) **DECLARATION OF ACCEPTANCE OF OFFICE :** Cllr. Blackman read out and signed the form of
acceptance.

(5.) **SELECTION OF TWO REPRESENTATIVES TO K. A. P. C. CANTERBURY AREA
COMMITTEE:** Both previous representartives, Cllrs. Bain and Page agreed to continue, there
being no other nominations.

(6.) **SELECTION OF TWO REPRESENTATIVES TO K.A. P. C. A. G. M.** Both of the previous
representatives, Cllrs. Page and McMillan expressed a desire not to stand for re-election. There
were no other nominations or volunteers. The Chairman explained that it was not obligatory for
the Council to send representatives.

(7.) **CHAIRMAN'S ALLOWANCE:** The Chairman explained that the previous allowance of £75 had been
budgeted for and that he would be quite satisfied not to have that amount increased for 2000 -
2001 . The sum of £75 was proposed by Cllr. Bain, seconded by Cllr. McMillan and
unanimously agreed.

(8.) **APPROVAL OF THE MINUTES OF THE LAST MEETING:** These were unanimously approved
and signed by the Chairman, as a correct record.

(9.) **MATTERS ARISING**

[1.] The Clerk confirmed that all cheques approved at the April meeting have been despatched.

[2.] The Clerk confirmed that he had discussed the possibilities of obtaining a grant to assist with the
provision of protective fencing along the elevated footpath in Hollow Lane. He was told that the 3 Year
Capital Scheme was already fully expended. However, he was advised to apply to Neil Stott, the Head of a
new department to be started soon; namely, Community Development. The Council would be advised
about its commencement.
The Clerk was asked to write to Neil Stott to request financial assistance.

[3.] The Clerk reported that he had left a message for the Housing Officer, thanking her for informing the

Council about the future link fencing behind houses in Strangers Lane. He added that a councillor who is resident in Manor Close will be writing separately.

- [4.] The Clerk reported that a copy of the Environment Agency’s publication “Local Environment Agency Plan”, which he had requested, has been received.
- [5.] A letter, received from Julian Brazier M. P., acknowledging the response to his letter concerning the Government threat to abolish parish councils and also thanking for the Clerk’s footpath up-date, was read out by the Chairman.
- [6.] The Chairman read out a reply, from CCC Principal Environment Services Officer , regarding Playground Area, Hanging Banks Lay-by and Tonford Lane.
Cllr Blackman commented that the Tonford Bridge litter bin had been emptied but was quickly made full again. Cllr. Bain commented that he thought that the fishermen made a considerable contribution to the amount of litter, which they cleared after their visits. Cllr. Blackman commented that she understood that the dustmen were supposed to empty the litter bin when making their weekly rounds and that she did not think that this was always happening. That would obviously be a helpful addition to clearance.
The Clerk undertook to reply to the letter, express appreciation for the action taken and report Cllr. Blackman’s comments.
- [7.] The Clerk confirmed that he has written to Mr. T. and Miss Sue Knott about the Council’s decision concerning the placement of the new seat, in New House Lane.
The Clerk reported that he had spoken to Mr. T. who had said that he hoped to commence installation in about two weeks.
Miss Knott had telephoned to Cllr. Page to thank the Parish Council for their response.
- [8.] The Clerk confirmed that he had written to CCC Planning to recommend refusal of Application CA/00/0237/THA [Land opposite Manor Close, Cockerling Road] and approval of CA/00/0255/THA [26 Manor Close], as instructed.
- [9.] The Clerk confirmed that he had completed and returned the questionnaire regarding street lighting ,to KCC, as requested.
- [10.] The Clerk confirmed that he had spoken to Mid Kent Water about protruding water meters in Millennium Close and that they had undertaken to deal with the matter.
Cllr. Goddard reported that this work had been carried out.
- [11.] The Clerk confirmed that he had reported two pot holes outside 35 Grays Way and the dip outside 3 Grays Way to CCC Highways.
Cllr. Bain commented that nothing had yet been done.
- [12.] The Clerk confirmed that he had queried the fact that No: 30 New House Close was not included in the current Electoral Register. It was noted for investigation and checking next year.
- [13.] Regarding the A28, at the entrance to the Hanging Banks; and that a warning sign had been positioned, but NOT the road marking; the Clerk was informed by the Chairman that this has since been attended to.

(10.) **APPROVAL OF PAYMENTS:**

KENT MEN OF THE TREES	Competition fee	£10.00
SHAW & SONS LIMITED	Parish Councillors Guide	£12.50
KENT REGIONAL NEWSPAPER LTD	Advertisement	£44.99
	Including VAT £6.70	
G. PAGE	Chairman’s Allowance	£75.00
CORNHILL INSURANCE	Policy Renewal due 1/6/00	£255.64
NOTE: Delayed policy amendment received after circulation of Agendas.		

Payment of these amounts was proposed by Cllr. Bain, seconded by Cllr. McMillan, an unanimously agreed. The cheques were then signed by the named councillors

- (11) **FINANCES:** HSBC Statement of the Treasurer a/c showing balance of £1,052.03 at 12/04/00, including gross interest of £ 0.74 to 11/4/00 .

Copies of the Income & Expenditure Account and the Balance Sheet for the Year Ended March 31st 2000, which the Clerk has prepared for the forthcoming Audit, were circulated, examined and Cllr. Page proposed their approval, Cllr. Blackman seconded and it was unanimously agreed Whereupon the Balance Sheet was signed by the Chairman and the Clerk (Responsible Finance Officer).

CCC: A cheque for Precept has been received, for £7,192, and credited to the Bank account.

CORNHILL INSURANCE: Renewal Invitation received. Clerk queried (27/4) street lighting inclusion. A new renewal request has been received, for the reduced amount of £274.26. A further reimbursement of £18.62 has been made and the payment now required is £255.64.

DATA FORCE: Re: Inland Revenue forms, possibly not correctly supplied. Clerk telephoned to check. All in order.

STANDING ORDERS: The Chairman referred to previous discussions about adopting a list of standing orders. He explained that he and the Clerk had worked through the Draft Standing Orders for Local Councils as provided in the NALC booklet. It contained 77 standing orders of which they recommended using 55, as being appropriate; a few of which contained minor adjustments.

These had been typed out and were distributed to councillors for their deliberation in preparation for comments at the next meeting. The Clerk undertook to provide absent councillors with copies.

FINANCIAL ARRANGEMENTS FOR 2000-2001

The Chairman explained that the proposed new Standing Orders would require that certain financial arrangements for the coming year would be agreed.

APPROVAL OF CLERK'S SALARY: That this should continue at the present, agreed rate, subject to the Recommended Salary Scale for Part Time Parish Clerks.

APPROVAL OF CONTINUATION OF PAYMENT OF TWO-THIRDS OF CLERK'S TELEPHONE RENTAL.

APPROVAL OF PHOTOCOPIER HIRE ARRANGEMENTS: To continue hiring from RIHCO.

APPROVAL OF THE CONTINUED ARRANGEMENT WHEREBY THE CLERK MAY MAKE PAYMENTS UP TO £25 WITH OUT OBTAINING PRIOR COUNCIL

APPROVAL.

SUBSCRIPTIONS: That these be made to KAPC, KRCC, SLCC and BTCV as before.

CESSATION OF DIRECT DEBIT ARRANGEMENTS TO SEEBOARD FOR STREET LIGHTING. It was noted that these have now ceased since CCC have accepted responsibility on 1/4/00.

It was proposed by Cllr. Bain, seconded by Cllr. Page and unanimously agreed that all the above financial arrangements be approved.

At 8.05 p. m. Cllr. Pringle arrived. He apologised for his late appearance but explained that he had just called in to return Planning Application forms; he was on his way home from hospital.

The Chairman thanked him and recommended him to return home immediately. With councillors expressing their good wishes, Cllr. Pringle withdrew from the meeting at 8.10 p. m.

- (12.) **CORRESPONDENCE:**

CLLR. EDEN-GREEN: A second class letter dated 4/4 was received 12/4 apologising for not being able to attend the 10/4 meeting. He has noted the date of our AGM on 8/5

EAST KENT VOLUNTEER BUREAU: Request for help with compilation of their data-base

KCCS: Kent Contract Cleaning Services brochure

RECYCLED PRODUCTS LTD: Children's playground equipment advertisement.

CCC: CCC NEWS; Bags of help for Spring-cleaners.

CHARTHAM PARISH COUNCIL: Millennium Boundary Walks; invitation to participate on 9/9, 30/4 1/5. { Intended copies to all councillors somewhat frustrated]

CCC HOUSING; Thanington Drop-in Centre Steering Group. Minutes of 20/3/00 and Agenda for 17/4/00The Clerk had previously requested that copies be sent directly to Cllr. Potts.
He has informed Cllr. Page.

KAPC: PARISH NEWS NO; 264 including enclosures.
Receipt for subscription £468.96
Network 21
SERPA Newsletter Issue 35
"Safety in the Community" Day July 8th
A BRIEF GUIDE TO THE AUDIT PROCESS (to be copied to all councillors.)
HIGHWAYS AGENCY: A2/M2 Junction 4 widening
Major Roadworks in Kent.

KEEMLAW CATERING EQUIPMENT: Unsolicited letter re Catering Equipment. Maybe of interest to ARCA?
This was passed To Cllr. Blackman.

KRCC: Rural News No: 22 April 2000
Charity Commission Surgery
Wipes (advertisement)
Survey of Multi-Purpose Outlets/Service Centres.
Seminar "Community Appraisal" Charing Village Hall 20/5/00
Membership of Kent RCC.[See below]

KRCC: Membership of KRCC 2000/2001 Receipt.

KENTISH STOUR COUNTRYSIDE PROJECT: Newsletter. The Stour Valley.
Stour Valley Countryside Products Guide.

KENT POLICE AUTHORITY: News March 2000.

CCC Principal Policy Officer: Best Value Performance Plan for Canterbury. Copy of the Plan, as requested.

CCC COMMUNITY SERVICES: Principal Environment Services Officer: Clean Paws award.
The Clerk requested further copies.

CCC NEWS FROM CCC: Stage is set for Town's Festival of Arts. (Circulated)

CCC: Council Minutes 27/4/00 (Circulated).

SLCC: "The Clerk" May 2000.

KENT COUNTY CONSTABULARY: Policing Plan 2000-2001

LOCAL GOVERNMENT COMMISSION FOR ENGLAND: Re: Periodical Electoral Review of the Kent Districts, enclosing a letter sent to CCC.

PFIZER: COMMUNITY NEWS LETTER. No: 13 April 2000 (Circulated).

CCC: STREET MONITORS Agenda for meeting on 3/5 Council Offices 6.30 p. m. and Minutes from 16/2.

KAPC: Issues from Executive Committee Meetings
1. Rural Policing, 2. Draft Regional Planning Guidance for the SE. and The Spirit of Best Value..
A questionnaire: "Liaison with Police Survey" [rsvp asap]. The Clerk undertook to complete and return this.

KCC CHAIRMAN of STRATEGIC PLANNING COMMITTEE; request for response to the Government's proposed changes to Draft Regional Planning Guidance (RPG) for the

SE.

CCC: NEWS FROM CCC; Taking the Plunge for Clean-up.

KAPC; Confirmation of the Clerk's attendance at the Information Meeting to be held in Teynham on 16/5.

NALC: Conference Highlights. Brighton 16-18th June '00.

QUILL: Office supplies Catalogue.

EAST KENT HEALTH AUTHORITY; NHS; Request to display poster for 15/5 meeting.
Copy for South Ward.

(13) **PLANNING:** MR. M. C. MACDONALD: Copies of a letter to CCC Planning re: CA/00/0237/THA 98 dwellings at Cockerling Road) and re: the District Local Plan . Plans and illustrations are attached. The Clerk acknowledged receipt and confirmed that the Council has recommended that the application be not approved.

CA/00/0346/THA 73 New House Lane.
Replacement roof with dormer window to provide first-floor accommodation.
Circulated for comments. The Clerk was instructed to write to CCC Planning to recommend APPROVAL.

CA/00/0342/THA 11 Grays Way
Single-storey rear extension to dwelling.
Circulated for comments. The Clerk was instructed to write to CCC Planning to recommend APPROVAL

CCC: Agenda & Planning Application List for 25.4/00, forwarded to Chairman.

KCC STRATEGIC PLANNING: Draft Regional Planning for the South East: Government Response. The Clerk has received a requested a copy of Government Proposals.

MR. G. WALKER letter from Mr. G. Walker, 28 Manor Close, concerning a possible large scale development in Thanington, was read out by the Chairman, together with his response on 17/4.

The Council considered the letter to be well argued and the Clerk undertook to send a reply, expressing the Parish Council's position.

CA/99/1187/THA Cockerling Barns. Permission REFUSED

CA/00/0395/THA 9, New House Close,
Two-storey side extension to dwelling. Circulated.
The Clerk was instructed to write to CCC Planning to recommend APPROVAL

CA/00/0237/THA Land opposite Manor Close, Cockerling Road. REFUSED.
The Clerk undertook to telephone to Mr.MacDonald.

CA/00/0255/THA Wisteria Cottage. Iffin Lane. GRANTED

CA/00/0421/THA Tonford Lodge, Tonford Lane [The Clerk queried the address; Harbledown]
First floor extension and external alterations to dwelling including replacement of all flat roofs with pitched. Passed to the Chairman.
The Clerk was instructed to write to CCC Planning to recommend APPROVAL

TONFORD MANOR: The Chairman referred to the fact that an Application CAL/00/0052/THA , for the installation of two dormer windows and one rooflight, was listed by CCC, but details had not yet been received

THE PLANNING INSPECTORATE: Appeal against refusal of CA/99/080/THA , 76 New House Lane. Decision: Appeal dismissed.. The Clerk will send a copy to Cllr. Pringle.

14.) **REPORTS:** The Chairman reported that he and Cllr. Bain had attended a meeting of KAPC Canterbury Area on 12/4. He referred to Manston Airport being discussed and also that Kent County Cllr. Martin Vye was guest speaker, although his address was somewhat curtailed. Minutes will be received.

The Chairman & the Clerk commented on their attendance at a meeting at the Guildhall on Wednesday May 3rd. The topic discussion was led by representatives of the Local Government Commission for England.

The Chairman reported that he and the Clerk had attended a meeting of the Drop-in Steering Group on 17/4. They both made general comments about the main business being attempts to

create a management committee and the appointment of a manager or managers. Minutes are expected. Attendance was slightly less than at previous meetings.

(15.) **STREET LIGHTING:** There were no items.

(16.) **PARISH AFFAIRS:** .

Mrs. Whiting of 132 Ashford Road telephoned to the Clerk on April 11th to report that the footway outside her house was left in a dangerous condition, after recent digging work. She also referred to the poor state of the footways along most of the Ashford Road. The Clerk informed Highways immediately, stressing the danger outside No: 132

The Chairman reminded about the ARCA AGM on Wednesday 10/5 at 7.45 p. m.
He also drew attention to the fact that CCC now has a web site.

Cllr. McMillan commented on the fact that there is now a For Sale notice at 4 New House Lane, for which there had been a recent Planning Application. [NOTE: The Planning Application was actually for No: 3]

(17.) **FOOTPATHS:** There were no new items.

(18.) **TREES:**

The Kent Men of the Trees Competition entry has been arranged; the cheque in payment of the entrance fee is to be despatched.

(19.) **PARISH MEETING:** The Chairman asked if there were any comments to be made to be borne in mind when preparing next year's Parish Meeting. There was none.

Cllr. McMillan expressed disappointment at the attendance by South Ward residents when the meeting was held in that ward,
especially as a letter of invitation had been delivered to every house.

NEXT MEETING: The next meeting will be on Monday, June 12th 2000 at 7.30 p.m. in the ARCA Clubhouse.

Cllr. Goddard informed that he would be away on holiday from June 7th to 17th.

CLOSURE : There being no further business, the Chairman declared the meeting closed
at 8.59 p. m.