



MINUTES OF A MEETING
of
THANINGTON WITHOUT PARISH COUNCIL
held at
Thanington Neighbourhood Resource Centre, Thanington Without
on Monday, May 11th 2015

PRESENT: - Councillors, Cllr Mrs T. Baker, Cllr I. Bain, A. Baker, T. Davis, G. Page, K. Stokes and Clerk.
Visitors – Cllr Alan Baldock (CCC), Cllr Charlotte McCaul (CCC) and Mr Brian Staley, Mrs C. Ives & Mrs C. Bates.

CHAIRMAN: - Councillor Graham Page

APOLOGIES: - Cllr T. Maple (Work), Cllr J. Ryan (Work)

1. **APPROVAL OF THE MINUTES OF THE LAST MEETING:** The Minutes of the April Meeting were unanimously approved and duly signed by the Chairman.
2. **COUNCIL**
 - a. **Election of Chairman and Vice-Chairman**
 - i. The Clerk asked for nominations for the post of Chairman. Clerk stated that Graham Page said he would be happy to say on as chairman. Proposed Cllr TM Sec Cllr TB
 - ii. The Chairman then asked for nominations for the post of Vice Chairman. Ian Bain said he would be happy to continue. Proposed Cllr GP Sec Cllr TB
 - iii. Chairman then read & signed a declaration of office. Vice Chairman read & signed declaration of office. Countersigned by Clerk.
 - b. PC Election of Officers. North Ward GP, IB, KS, T.B. AB, JR had been re-elected South Ward TM, TD re-elected. PC Has one spare position. All filled out Declaration of Acceptance of Office forms and Notification of Disclosable Pecuniary Interests forms. Cllr T. Maple had filled out his forms at clerk's house at 09:00 today.
 - c. Declaration of any member's interest in agenda items – None
 - d. Changes in Disclosable Pecuniary Interests. – Just completed new forms.
 - e. The Clerk confirmed that payments approved at the April 2015 meeting had been dispatched.
 - f. The Clerk confirmed that the Web Site has been updated.
 - g. Harris Charity – Deferred to next meeting because of workload.
 - h. The Annual Audit has been inspected by the internal Auditor. The Cllr have had the accounts for inspection and the Audit form has been signed by the Chairman and accepted by the council.
 - i. Accounting Statement approval Pro by GP Sec by TB
 - ii. Annual Governance Statement approval Pro by GP Sec by TB
 - i. The Taxi bus from NHL has run out of money. It had been given quite a lot of money from various grants. Clerk instructed to ask for copy of accounts as there will be questions at APM. Clerk has arranged for Treasurer and another committee member to attend. The PC has been given a list of income and expenditure from them and has produced a complete set showing there is a shortfall of £975.95 the treasurer has said this is just a mistake and the money is in bank account just their accounts are wrong. See notes on page 1693 of these minutes.
 - j. To accept update of TWPC Risk Assessment (May 2015) Pro GP Sec IB Copy circulated with pack.
 - k. Parish Council insurance is due with no rise in premium. Clerk has accepted another 3 year undertaking until 2018.
 - l. Planning applications returns.
 - i. None
 - m. Planning Control Reports
 - i.
 - n. Councillors Projects 2015/16

| Councillor | Br/Forward | Total 2015 | Spent | Remaining |
|-------------------|------------|------------|-------|-----------|
| Cllr Graham Page | £28.94 | £600.00 | £0.00 | £628.94 |
| Cllr Ian Bain | £291.06 | £300.00 | £0.00 | £591.06 |
| Cllr Ken Stokes | £300.00 | £300.00 | £0.00 | £600.00 |
| Cllr Terry Maple | £211.04 | £300.00 | £0.00 | £511.04 |
| Cllr Toni Baker | £8.06 | £300.00 | £0.00 | £308.06 |
| Cllr Joanne Ryan | £150.00 | £300.00 | £0.00 | £450.00 |
| Cllr Terry Davis | £300.00 | £300.00 | £0.00 | £600.00 |
| Cllr Adrian Baker | £35.57 | £300.00 | £0.00 | £335.57 |
| | | | | |

3. DEVELOPMENT CONTROL:

- a. **Agenda**
 - i. Agenda –Nothing for TWPC
- b. **List of Application**
 - i. CA/15/00845/FUL – 100% Acceptance
 - ii. CA/14/02212/FUL – Gone to Appeal
- c. **Supplementary**
 - i. Application & Site Section for Larkey Valley farm CA/15 00683
- d. **Decisions**
 - i. Nothing for Thanington Weeks 14,15,16 & 17
- e. **Planning Sub-Committee**

4. ONGOING PARISH MATTERS:

- a. Mrs Bertram of 10 Ashenden Close rang to complain about a street light which had not been working for 3 months (Aug) Clerk rang Kent Highways about Ref 17231895. Mrs Bertram has had callback from clerk on 01227 760434. Enquiry attended - more work required. Clerk rang 09:35 on 4/1/2015 told he would get a ring back with info. Spoke with Mrs B at 09:20 on 13/4/2015 she inform me job worked on 4 weeks ago. Rang KHS after this was informed job awaiting UK Power to switch back on. No date available. Raised fault again Ref 17348399 and raised complaint on failure of service ref 17348400. Have been promised work will be carried out on 26 May.
- b. Notice for TRC asking for paid helper to litter pick and clean. Due to workload clerk had not done this.
- c. Old Electricity Sub Staion is filling up with rubbish again. Reported to Serco
- d. Weeding and upkeep of Strangers Lane Flower Beds
- e. Orange sacks for Cllr AB

5. APPROVAL OF PAYMENTS:

| Item | Purpose | Cheque No | Amount | Note |
|---------------------------|-----------------------------|-----------|------------------|-------------------------|
| a) | Clerk's Salary May 15 | 200371 | £809.99 | |
| b) | Inland Revenue May 15 | 200372 | £183.40 | |
| c) | G & C Services | 200373 | £588.50 | |
| d) | TNC (After School Homework) | 200374 | £2,500.00 | |
| e) | Norris & Fisher | 200375 | £582.00 | |
| f) | PG & Co (Internal Audit) | 200376 | £132.00 | |
| g) | VI Net gov.uk url 2017 | 200377 | £180.00 | |
| h) | KCS Services | 200378 | £198.49 | |
| I) | Adrian Baker | 200379 | £9.87 | Homebase to repair bins |
| j) | | | | |
| Total for May 2015 | | | £5,184.25 | |

Proposed by Cllr G. Page. Seconded by Cllr I. Bain. These two councillors signed the cheques.

6. FINANCES:

| Type | Name | Paid out | Paid In | Balance | Note |
|------------------------------------|-------------------------|-----------|---------|------------------|-----------------|
| | Balance brought forward | | | £6,751.18 | |
| Chqs | Payments for April | £1,391.07 | | £5,360.11 | |
| | | | | | |
| | | | | | |
| | | | | | |
| Current balance at 3 May 15 | | | | £5,360.11 | Sheet 315 match |

- a. HSBC Statement of No-Notice Account
 - i. Current balance at 3 April 2015 sheet 94 **£10,286.48**
- b. POSB Statement of Investment Account
 - i. Current balance at 3 January 2015 **£10,766.80**
- c. Bank Statement was checked by Chair against PC records. Statements checked by Chair.

7. CORRESPONDENCE:

- a. *Agenda for Parish Council Meeting (agenda pack)*
- b. *Minutes for Parish Council Meeting (agenda pack)*
- c. *Community Transport Income & Expenditure List plus Our version (agenda pack)*
- d. *Report by Clerk on his findings (agenda pack)*
- e. *Copy of Longleys Invoice 86358 Feb 2015 (agenda pack)*
- f. *Copy of Longleys Invoice 98431 Mar 2015 (agenda pack)*
- g. St Nicholas & St Faiths Parish Mag May 15
- h. Clerk and Councils Direct
- i. Highways Drainage & Flooding Guide
- j. Register of Electors changes April 2015
- k. Register of Electors changes May 2015.
- l. Friends of Hambrook Marshes April 2015.
- m. Norris & Fisher Local Council Insurance – Policy No BPP2268966 & Schedule
- n. APM Agenda for Tuesday 19 May
- o. Hilltop News May 2015 – 3 copies for CllrTD, 1 Copy for each of north ward Cllrs
- p. Expenses forms had arrived with Chair, he told cllrs they had to return them even if they had no expense.
- q. Unsolicited advertising
 - i. None

8. FUTURE PROJECTS

- a. Larkey Valley Wood – CA/15/00683/FUL has been received by Chartham Parish Council for a number of houses to be built. Planning application printed from Web. Consultation finished.
- b. Footpaths –2015 Grass verges have now had two cuts.
- c. Speed Watch –No report
- d. Hambrook Marsh – Newsletter had been received. Given to Cllrs.

9. REPORTS:

- a. None

10. PARISH AFFAIRS:

- a. TB
 - i. Kerb by A2 was breaking up again it had been filled with a filler. Ref 155556
- b. AB
 - i. Fly Tipping had been picked up
 - ii. Problem with John Bengers house, Fire Brigade had looked at possible fire risk. Clerk to talk to CCC about problem.

NEXT MEETING: The next Meeting will be held at the TNRC Hall on **Monday, June 8th 2015.**

CLOSURE: There being no further business, the Chairman declared the meeting closed at 21:25

Community Taxi Project - Continued from Page 1690 Item 2i

The Chairman asked Brian Staley if he would like to start by giving an overview of start-up.

Brian Staley (BS) gave an overview of the start-up and how he had obtained a sum of £482.00 as a start-up donation. Cllr Martin Vye had given £2,411.00 from his allowance at this time. They had tried to get money from KCC with limited success.

The Chairman (GP) asked about the two sums paid for printing of £63.00 to Hayward Design and two cheques to a Mrs C. Ives for £62.45 as the PC had printed the flyers for free. No answer was given but Mrs Ives said she was a pensioner and she had done photographs and artwork.

The Chairman (GP) asked how many quotes were received from Taxi companies. BS reported that CCC Licensing department would only recommend Longleys. And other companies in Canterbury could not do the job. So no quotes were required. Nigel Whitbread had been the advisor to the project.

BS said that he had opposition from the City Council because they were worried that the Lib Debs were making political gains from this project. BS stated it had always been a all party project.

Chairman (GP) asked why Longleys had been chosen as they were very expensive. BS said they had a computer system for booking and they had the back-up to give full service. With their booking system they could change from a minibus to a car when needed.

Alan Baldock agreed that mistakes had been made with the accounts and that the £975.95 that the Clerk had said was missing was correct and was now back in accounts . He had also corrected the details of a donation from Hilltop Community from £310.00 to £319.10. The £65.40 shown as a refund on the overpayment for September 2014 had been a mistake as this had already been given. It was agreed that these were all mistakes and no monies had gone missing.

GP asked seeing as nobody had used the service from Stodmarsh according to the Feb 2014 & March 2014 Invoices how many people had used it in January. AB replied he did not know. It was then asked with a booking system why was an empty taxi run when they knew there were no customers. Cllr McCaul stated that they wanted to give the scheme a good try.

The project had one great success in that the Northgate Ward mini bus had been used to transport many people to and from events all around Canterbury area.

The Clerk asked about the shortfall of £16 credit in the invoice Longleys had issued for March 2015. He showed AB the invoice but little interest was shown.

Cllr Toni Baker asked about the running of empty taxis and the high cost involved. The Clerk had shown in his report that 57% of the money spent with Longleys in Feb and March were for empty taxis. She asked why were large taxis still used when no passengers.

Cheryl Ives said she thought they should be praised for their work. But this meeting was about poor business practices being used and not about the scheme it's self. Everyone agreed that the project had been well intentioned and had proved there was a genuine need for the service from Hilltop and giving support to people from around Canterbury in getting to and from events.