



**MINUTES OF A MEETING  
of  
THANINGTON PARISH COUNCIL  
held  
at ARCA Hall, Ashford Road, Monday 8<sup>th</sup> January**

**PRESENT:** - Councillors, Toni Baker, Adrian Baker, Terry Maple, and Clerk Susannah Jung

**CHAIRMAN:** Adrian Baker

**APOLOGIES:** Terry Davis- Unwell

Visitors: Councillor (CCC) Roben Franklin, local Resident

**CHAIRMAN:** welcome all, can members of the public please hold their comments until the end of the meeting, when the chairman will invite them to speak. **ITEMS RAISED BY THE PUBLIC WILL BE MINUTED, AND WHERE NECESSARY ADDED TO THE AGENDA FOR NEXT MEETING**

**Inform the council of the resignation of Councillor Susan Kilczewski via email.**

- 1) **APPROVAL OF THE MINUTES OF THE LAST MEETING:** The Minutes of the December meeting were unanimously approved and signed by the Chairman
  
- 2) **COUNCIL**
  - a) Declaration of members interests in agenda items
  - b) Disclosable pecuniary interests
  - c) Any other interests
  - d) Clerk confirmed payments approved at the November meeting have been dispatched
  - e) New backup disc has been made and kept at clerk's office. Copy given to Terry Maple
  - f) Posters for approval/discussion on recruitment-investigate prices for mail shot, contact local paper (Kentish Gazette) for ad? Posters- Morrisons (community champions), TNRC, ARCA, Hilltop etc local schools and businesses, church, facebook
  - g) NP Website, update and approval
  - h) Discussion RE: Microsoft Office and Cloud Storage-approved ppTB 2<sup>nd</sup> TM
  
- 3) **ONGOING PARISH MATTERS**
  - a) Ongoing issue: Bins around the parish-Saxon Fields/Strangers Lane, A28, A2 slip footpath, and Tonford Bridge-in contact with Roben, two bins are scheduled for replacement-**A28 and Footpath litter bins were parish council owned-clerk in contact with CCC and Canenco**
  - b) Large holes in the passing places in Iffin Lane and New House Lane-ongoing-KCC 730433 (NHL) works listed as completed, KCC 730427 (Iffin Lane) works investigated, clerk updated via phone call, passing places not KCC land-some have been repaired.
  - c) Iffin Lane/Merton, Tree root in Road-complete
  - d) Streetlight out, New House Close-
  - e) Manor close, residents complained about being overlooked by balcony due to unfrosted glass. CCC-not a planning issue, clerk will continue to try and make contact with site manager at care home-investigation by CCC has been opened.
  - f) Weeds/nettles in the bank alongside A2 slip- Not KCC responsibility CCC has been contacted to try and ascertain who's responsibility this area is-**National Highways it seems owns it, reported via online reporting tool: FMS5284685-answered, site visit conducted National Highways state that this is the responsibility of Local Authority.**
  - g) Speed Sign on A28 Ashford Road missing-752406-works completed-still missing-Sign was removed for repair, but they are not optimistic due to the age of the sign. Clerk will contact to start process to get it replaced.

4)

**APPROVAL OF PAYMENTS: January**

Item	Purpose	Payment Type	Amount	Note
a)	Clerk Pay	BACS	£1200.96	
b)	Clerk Allowance	BACS	£115	
c)	HMRC- Clerk Tax	BACS	£73.56	
d)	Smart Pension -fee	DD	£26.40	
e)	Smart pension- contribution	DD	£107.33	Nov and Dec payment
f)	ARCA Hall	BACS	£42.50	Room Hire
g)	KCS	BACS	£61.03	Photocopier
h)	Adrian Baker	BACS	£107.19	Reimbursement-Xmas Food
i)	Royal Mail	BACS	£39.60	PO Box
j)	Adrian Baker	BACS	£28.00	Reimbursement-Xmas Food
k)	Amazon	BACS	£8.99	Office Order
l)	Amazon	BACS	£15.98	Office Order
m)	O2	BACS	£20.00	Data: temporary cover for wifi
<b>Total for January 2024</b>			<b>£1,846.54</b>	

Proposed by TM seconded by TB

5)

**FINANCES:**

	Item	Paid out	Paid In	Balance		
				<b>£14,676.20</b>		
a)	Smart Pension LTD	£26.40				
b)	Equals Money Card	£281.40				
c)	Smart Pension LTD	£178.76				
d)	Susannah Jung (Clerk)	£1051.38				
e)	Susannah Jung (Clerk)	£115				
f)	HMRC (Clerk Tax)	£9.89				
g)	Envisage Groundcare	£216				
h)	Royal Mail Group	£39.60				
i)	Hilltop Community	£482.50				
j)	Equals Money	£24.00				
k)	HSBC Fee	£8.00				
Treasurer Account Current balance on 3 <sup>rd</sup> January 2024				<b>£12,243.27</b>	Sheet match 439	

**6) ACCOUNTING:**

- a) HSBC Statement of No-Notice Account
- i) Current balance at January sheet 174 **£10,512.96**
- b) NS&I Statement of Investment Account No 138409843
- i) Current balance on 1 January 2023 **£11,223.73-New statement not received at time of meeting**
- c) Equals Money Pre Paid Card balance as of 3<sup>rd</sup> January 2024 **-new statement not available, will be signed at Feb meeting**
- d) Bank Statements checked by Chair and agreed with Minutes. account balance checked and signed by chair
- e) Breakdown of Clerk's Salary

Basic	Re-imburement	Travel	Additional	PAYE	Total Paid
£1200.96	£115		£67.08	£73.56	£1,456.60

## f) Council Project Accounts

Project	Lead	Date	Item Total	£3000.00
Commemorative Notice Board	A Baker		£2700.00	
NHL Signs for verge	T Davis		£265.92	

7) **CORRESPONDENCE:**

- a) Contact from electoral services: new electoral role will be late this year due to the review, expected by 1<sup>st</sup> February
- b) Contact from new community PC, Jake Angell regarding arranging 'coffee with a cop' sessions

8) **REPORTS**

- a)

9) **Planning**

- i. **CA/23/02168:** BDW NMA-appearance and elevation details-approved
- ii. **CA/23/02105:** 58 New House Lane- Porch extension, single-storey rear extension, first floor extension with dormer window extension to side elevation together with single-storey outbuilding for use as ancillary accommodation- new plans submitted-plans do not seem to solve issues raised by residents, no resubmitted block plan-request refusal as no significant changes made, clerk will prepare response
- iii. **CA/23/02167:** Wincheap Park and Ride-Construction of new Eastbound slip-road- will be going to committee for further discussion.
- iv. **CA/23/02275:** Land adjacent to Tonford Manor-Ground mounted solar panels

10) **Any Other Business**

- a) **Excess rubbish not being collected from houses along off of Thanington Road, Cockering road and adjoining streets**
- b) **Chase parking on Thanington Road**
- c) **TM- Potholes, ongoing junction of Iffin Lane and Merton Lane, very large pothole.**
- d) **TM- Contact from John Carpenter RE: NHL Parking-issue discussed, parking does not appear to cause any significant safety issues (road is more than 2 cars wide at that point, no visibility problems) item will be revisited if anything changes, or significant problems arise**

11) **Public Comments**

- a) **Discussion: Sturry Park and Ride, and Wincheap Bootfair.**

**01244**

- b) Graffiti along Godwin Road on a council house, offensive council was informed and has been painted over but locals are upset
- c) Roadworks are happening on the A28 on Thanington Road
- d) CCC budget meeting/approval will be happening next week

**NEXT MEETING:** The next Meeting will be held at HCA Hall on Monday 12<sup>th</sup> February 2024

**CLOSURE:** There being no further business, the Chairman declared the meeting closed at: 21:06