



**MINUTES OF A MEETING
of
THANINGTON PARISH COUNCIL
held**

at ARCA Hall, Ashford Road, Thanington on Monday 8th July 2024

PRESENT: - Councillors, Toni Baker, Adrian Baker, Terry Davis, Gary Port, Julie Bean and Clerk
Susannah Jung

CHAIRMAN: Adrian Baker

APOLOGIES: Terry Maple

Visitors: John Richardson (HCA Chairman) Guy Meurice

A copy of the unaudited accounts are available at this meeting for anyone who wishes to view them

Ahead of meeting proper: Short interview with Guy Meurice to be followed by a vote to co-opt onto the council or not pp Toni Baker 2nd Gary Port unanimous vote: YES, Guy Meurice is co-opted onto the council. Guy Meurice signed his declaration and took his seat.

CHAIRMAN: welcome all, can members of the public please hold their comments until the end of the meeting, when the chairman will invite them to speak. **ITEMS RAISED BY THE PUBLIC WILL BE MINUTED, AND WHERE NECESSARY ADDED TO THE AGENDA FOR NEXT MEETING**

- 1) **APPROVAL OF THE MINUTES OF THE LAST MEETING:** The Minutes of the June meeting were unanimously approved and signed by the Chairman
- 2) **COUNCIL**
 - a) Declaration of members interests in agenda items-none
 - b) Disclosable pecuniary interests-none
 - c) Any other interests-none
 - d) Clerk confirmed payments approved at the June meeting have been dispatched-yes
 - e) Bins: decision on installation- Adrian Baker has found an installer- clerk will send map references.
 - f) A28- weeds overtaking pavement-KCC have the job out to tender then they will reassess the pavement. Contact Andrew to get it trimmed and make safe.
 - g) Discussion: issues with A2 slip – Lorries can't get round and the lack of road markings is causing a hazard and causing stress and potential road rage incidents where people coming off don't realise that there is an off slip there. General issues with excess traffic lights. Ask for an assessment?
 - h) Review of TPC internal audit from Achieving Clarity
 - i) Discussion: outdoor gym equipment: where would we put it? Contact TNRC and CCC to discuss putting them on TNRC land.
- 3) **ONGOING PARISH MATTERS**
 - a) Rubbish accumulating at the unoccupied house: 19 Thanington Road: due to be cleared next week, new agent and will be going back on the market: has now been cleared
 - b) Graffiti on A2 Bridge-NFA
 - c) Water leaks-hollow lane and Thanington Road-report to South East Water: Hollow lane has been fixed.
 - d) Antisocial behaviour around Saxon Fields-kids on motorbikes, bikes have been stolen from front gardens.
 - e) Playpark on Saxon fields-not fenced and poorly maintained-

4)

APPROVAL OF PAYMENTS: July

Item	Purpose	Payment Type	Amount	Note
a)	Clerk Pay	BACS	£1206.83	
b)	Clerk Reimbursement	BACS	£115	Paid July 2 nd
c)	HMRC Clerk tax and NI	BACS	£67.69	
d)	Smart Pension	DD	£26.40	Fee
e)	Smart Pension	DD	£107.33	Contribution
f)	KCS-procurement services	BACS	£17.15	Photocopier
g)	ARCA	BACS	£42.50	Hall Rental
h)	Screwfix	EQ Card	£13.18	Items to repair noticboard
i)	Envisage Groundcare	BACS	£216	
j)	S&M winter services LTD	BACS	£216	Repairs to fence
k)	The Net	BACS	£81.00	Leaflet distribution
l)	T Baker	BACS	£34.17	Gift for T Davis
m)	KCS-Procurement services	BACS	£64.02	
n)	Royal Mail	BACS	£42.60	PO Box
o)	Howfield Manor	EQ Card	£43.90	Gift for T Davis
p)	Lidl	EQ Card	£.90	Stationary
q)	Adobe	EQ Card	£19.97	
r)	KALC/Eventbrite	EQ Card	£60	Planning training, authorised in Feb meeting
s)	Norton	EQ Card	£29.99	Antivirus for council laptop
t)	SLCC	EQ Card	£195	Clerk membership renewal
	Total for July		£2,599.63	
	August			
u)	Clerk Pay	BACS	£1206.83	To be paid 13 th August
v)	Clerk reimbursement	BACS	£115	To be paid 18 th August
w)	HMRC Clerk tax and NI	BACS	£67.69	To be paid 18 th August
x)	Smart Pension	DD	£26.40	Fee
y)	Smart Pension	DD	£107.33	Contribution
z)	Royal Mail	BACS	£42.60	PO Box
	Total for August		£1,565.85	
	Total for July/August 2024		£4165.48	

Proposed by TB seconded by GP

5)

FINANCES:

	Item	Paid out	Paid In	Balance		
				£26,854.78		
a)	Susannah M Jung	£115			June	
b)	Smart Pension	£26.40				
c)	Susannah M Jung	£1,206.83				
d)	HMRC	£67.69				
e)	Glasdon UK Ltd	£825.02				
f)	ARCA	£34				
g)	Smart Pension	£107.33				
h)	A Baker	£120				
l)	Bank Charges	£8				
j)	Susannah M Jung	£115			July	
	Treasurer Account Current balance on 3rd July 2024			£24,229.51		Sheet match 451

6) ACCOUNTING:

- a) HSBC Statement of No-Notice Account
 - i) Current balance at 3rd July sheet 180 **£10,618.83 inc £55.02 interest**
- b) NS&I Statement of Investment Account No 138409843
 - i) Current balance on 1 January 2024 **£11,310.57 Inc £86.84 interest**
- c) Equals Money Pre Paid Card balance as of 3rd July 2024 **£683.06**
Bank Statements checked by Chair and agreed with Minutes. Account balance checked and signed by chair

d) Breakdown of Clerk's Salary

Basic	Re-imburement	Travel	Additional	PAYE	Total Paid
£1206.83	£115		£107.33	£67.69	£1,496.85

e) Council Project Accounts

Project	Lead	Date	Item Total	£3000.00

7) CORRESPONDENCE:

- a) Copy of clerks and councils
- b) Letter regarding St Nicholas graveyard- writer asks about responsibility for maintaining graves. Clerk did research and will draft a response stating that responsibility for grounds maintenance lies with CCC, but responsibility for individual graves lies with the owner/family.

8) REPORTS:-None

9) Planning:

- i. **CA/24/01049- 77 Thanington Road, First floor front extension-No objection**
- ii. **CA/24/00894- 21 New House Close, Single-storey side extension with front and rear dormer and widening of driveway and dropped kerb**-Clerk reads email from Terry Maple who was approached by a resident with concerns about drainage and the closeness to the boundary. Clerk will draft response
- iii. **CA/24/00750- 10 Bramley Avenue, Single-storey rear extension following demolition of conservatory-no objection**
- iv. **CA/24/00917- 75 Thanington Road, Two-Storey extension together with side dormer following demolition of existing garage-Unable to comment as yet because the proposed design is not available.**

10) Any other business

Meeting scheduled with Andrew Thomas tomorrow for NP-any questions etc, ideas about Air B&B email clerk.

Speed limits on NHL, issues with the short distance.

11) Public Comments

John- waterleak NHL: Drains along there are blocked with foliage-will email clerk pictures

NEXT MEETING: The next Meeting will be held at HCA Hall, New House Lane, Thanington on Monday 9th September 2024

CLOSURE: There being no further business, the Chairman declared the meeting closed at: 21:25