



**MINUTES OF A MEETING
of
THANINGTON PARISH COUNCIL
held
at HCA Hall, New House Lane, 11th December 2023**

PRESENT: - Councillors, Toni Baker, Adrian Baker, Terry Maple, Susan Kilczewski, Terry Davis and Clerk Susannah Jung

CHAIRMAN: Adrian Baker

APOLOGIES:

Visitors:

Meeting will be closed between 19:30 and 19:50 for a discussion on Clerk Pay

CHAIRMAN: welcome all, can members of the public please hold their comments until the end of the meeting, when the chairman will invite them to speak. **ITEMS RAISED BY THE PUBLIC WILL BE MINUTED, AND WHERE NECESSARY ADDED TO THE AGENDA FOR NEXT MEETING**

- 1) **APPROVAL OF THE MINUTES OF THE LAST MEETING:** The Minutes of the November meeting were unanimously approved and signed by the Chairman

- 2) **COUNCIL**
 - a) Declaration of members interests in agenda items
 - b) Disclosable pecuniary interests
 - c) Any other interests
 - d) Clerk confirmed payments approved at the November meeting have been dispatched
 - e) New backup disc has been made and kept at clerk's office. Copy given to Terry Maple
 - f) Result of closed discussion on clerk pay
 - g) New bin/missing bins in the parish- update and costs for approval
 - h) co-option of new councillors, how it is done.
 - i) NP- Update from clerk
 - j) Contact regarding consultation on new primary school-clerk reads email

- 3) **ONGOING PARISH MATTERS**
 - a) Ongoing issue: Bins around the parish-Saxon Fields/Strangers Lane, A28, A2 slip footpath, and Tonford Bridge-in contact with Roben, two bins are scheduled for replacement-**A28 and Footpath litter bins were parish council owned**
 - b) Large holes in the passing places in Iffin Lane and New House Lane-ongoing-KCC 730433 (NHL) works listed as completed, KCC 730427 (Iffin Lane) works investigated, clerk updated via phone call, passing places not KCC land
 - c) Iffin Lane/Merton, Tree root in Road. NFA
 - d) Streetlight out, New House Close- KCC report no:**762874**
 - e) Manor close, residents complained about being overlooked by balcony due to unfrosted glass. CCC-not a planning issue, clerk will continue to try and make contact with site manager at care home-investigation by CCC has been opened.-NFA
 - f) Weeds/nettles in the bank alongside A2 slip- Not KCC responsibility CCC has been contacted to try and ascertain who's responsibility this area is-**National Highways it seems owns it, reported via online reporting tool: FMS5284685**
 - g) Speed Sign on A28 Ashford Road missing-752406-works completed

4)

APPROVAL OF PAYMENTS: December

Item	Purpose	Payment Type	Amount	Note
a)	Clerk Pay	BACS	£1051.38	
b)	Clerk Allowance	BACS	£115	
c)	HMRC- Clerk Tax	BACS	£8.29	
d)	Smart Pension -fee	DD	£26.40	
e)	Smart pension- contribution	DD	£178.76	Nov and Dec payment
f)	Equals money	BACS	£24	Card fee and account fee
g)	Envisage Groundcare	BACS	£216.	
h)	Banner Buzz	Eq Card	£47.24	New banners
i)	Royal Mail PO Box	BACS	£39.60	
j)	Vista Print	BACS	£24.69	New marketing materials
k)	Baker Ross	EQ Card	£139.75	Lucky dip prizes
l)	Amazon	EQ Card	£28.04	Office Supplies (paper)
m)	Amazon	EQ Card	£13.09	Office Supplies
o)	Amazon	EQ Card	£18.58	Craft Supplies (Lucky Dip)
Total for December 2023			£1,930.82	

Proposed by seconded by

5)

FINANCES:

	Item	Paid out	Paid In	Balance		
				£16,787.49		
a)	Smart Pension	£18				
b)	S Jung	£1051.38				
c)	S.Jung	£115				
d)	HMRC	£8.29				
e)	KCS	£61.03				
f)	Royal Mail	£39.60				
g)	ARCA	£20.00				
h)	Envisage Groundcare	£210.				
	S Jung	£79.99				
	TNRC Donation	£500				
	HSBC Bank Charges	£8.00				
Treasurer Account Current balance on 3 rd December 2023				£14,676.20	Sheet match 437	

6) ACCOUNTING:

- a) HSBC Statement of No-Notice Account
- i) Current balance at 3rd December sheet 173 **£10,512.96 inc £50.46 interest**
- b) NS&I Statement of Investment Account No 138409843
- i) Current balance on 1 January 2023 **£11,223.73**
- c) Equals Money Pre Paid Card balance as of 3rd December 2023 **£228.60**
- d) Bank Statements checked by Chair and agreed with Minutes. account balance checked and signed by chair
- e) Breakdown of Clerk's Salary

Basic	Re-imburement	Travel	Additional	PAYE	Total Paid
-------	---------------	--------	------------	------	------------

£1051.38	£115		£55.86	£8.29	£1230.53
----------	------	--	--------	-------	----------

f) Council Project Accounts

12233

Project	Lead	Date	Item Total	£3000.00
Commemorative Notice Board	A Baker		£2700.00	
NHL Signs for verge	T Davis		£265.92	

7) **CORRESPONDENCE:**

- a) Copies of Agenda and October minutes emailed to councillors
- b) Contact from Harry Russel regarding CCTV
- c) Contact from John Winder at Hambrook Marshes

8) **REPORTS**

- a) Report from Anemone (read by clerk) on the recent HCA Christmas Fayre

9) **Planning**

- i. **CA/23/02168:** BDW NMA-appearance and elevation details
- ii. **CA/23/02105:** 58 New House Lane- Porch extension, single-storey rear extension, first floor extension with dormer window extension to side elevation together with single-storey outbuilding for use as ancillary accommodation.
- iii. **CA/23/01853:** 18 New House Close-Extension to front dormer- **REFUSED**
- iv. **CA/23/02167:** Wincheap Park and Ride-Construction of new Eastbound slip road, associated reconfiguration of Ten Perch Road and the Ten Perch Road/A28 junction, modification of a footpath and cycle route, ground re-profiling, surface water, lighting and landscaping.

10) **Any Other Business**

11) **Public Comments**

NEXT MEETING: The next Meeting will be held at ARCA Hall on Monday 8th Jan 2023

CLOSURE: There being no further business, the Chairman declared the meeting closed at:

12234