



**MINUTES OF A MEETING  
of  
THANINGTON PARISH COUNCIL  
held  
ARCA Hall, Ashford Road, Monday 15<sup>th</sup> May 2023**

**PRESENT:** - Councillors, Terry Davis, Toni Baker, Adrian Baker, Susan Kilczewski, Terry Maple, Dave Smith, Graham Page, and Clerk Susannah Jung

Visitors: Roben Franklin (CCC Councillor for Wincheap) Val Horne, Annette Stucker

**CHAIRMAN:** Adrian Baker

**APOLOGIES:** None

**Annual Meeting Business**

- 1) Election of chairman Adrian Baker puts himself forward, 2<sup>nd</sup> TM, voted in unanimously
- 2) Election of Vice Chair Susan Kilczewski puts herself forward, TB nominate, TD 2nd
- 3) Chair and Vice chair sign declarations

**Meeting Proper**

**CHAIRMAN:** welcome all, can members of the public please hold their comments until the end of the meeting, when the chairman will invite them to speak. ITEMS RAISED BY THE PUBLIC WILL BE MINUTED, AND WHERE NECESSARY ADDED TO THE AGENDA FOR NEXT MEETING

- 1) **APPROVAL OF THE MINUTES OF THE LAST MEETING:** The Minutes of the April meeting were unanimously approved and signed by the Chairman-Meeting place adjusted to Hilltop, initialed by chair
- 2) **COUNCIL**
  - a) Declaration of members interests in agenda items-none
  - b) Disclosable pecuniary interests-none
  - c) Any other interests-TM- no longer a trustee at HCA, AB no longer a trustee at HCA
  - d) Clerk confirmed payments approved at the April meeting have been dispatched-yes
  - e) New backup disc has been made and kept at clerk's office, copy given to Terry Maple-yes
  - f) Discussion and decision, new banking mandate and signatories-Susan Kilczewski will replace Graham Page on the bank account
  - g) Discussion and decision, RE: signs for verge opposite HCA Hall-TD submitted potential wording (attached) clerk will price up 3 signs for next meeting, wording approved
  - h) Confirmation of dates for public notice of audit-Exercise of Public rights will begin on 6<sup>th</sup> June and end 17<sup>th</sup> July 2023
  - i) Review of internal audit, completion and signing of annual governance statement and accounting statement-council reviewed internal audit and banking reconciliation, signed annual governance statement
  - j) Review of Planning committee- AB puts forward the idea that planning meetings are added on to the end of council meetings, perhaps a timer for speaking time.
  - k) Discussion on further action RE: Freedom of information request for details on site C8 of LP-email received today, clerk will send email to councillors, further action will be decided at a later date.
- 3) **ONGOING PARISH MATTERS**
  - a) Ongoing issue: Evidence file to back up request for a bin at the entrance to Saxon Fields-Ongoing
  - b) Streetlight out- New House Lane by Hill Top Hall-reported-awaiting permission/funding from CCC. UK power networks are holding it up-NFA
  - c) 159 Ashford road-unoccupied residence-site still not sufficiently secured, site has now been secured by fencing-email to HSE to ask for a safety assessment.
  - d) Public footpath sign missing, Strangers lane-No Change-re report, maybe put our own temporary sign there?-footpath number has been located
  - e) Bin by Tonford Bridge broken off of stand-Ongoing
  - f) Bin along Thanington rd opposite TNRC broken from stand-Ongoing-request a list of bins emptied by CCC around Thanington?-include all broken bins in request-cannon
  - g) By A2 slip/along A28 bin missing from alleyway-ongoing-

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- h) Large holes in the passing places in Iffin Lane and New House Lane-ongoing-getting worse-Kent Highways not responsible-contacted Annaliese at KCC to ask if a road resurface request for the two roads
- i) Iffin Lane/Merton Lane Big lumps are missing from the middle of the Road, Tree root in Road, Road markings are faded to the point where they can no longer be seen, no give way sign on junction-On KH list, waiting for better weather-ongoing
- j) Road marking on Iffin Lane have been knocked over again-still over, hedgerow has now grown and obscured the bollards
- k) Southbound Iffin Lane from passing place, road is falling away, 5ft drop into field-no change-go back to KCC
- l) Path along A28 by Tudor Cottage, earth is eroding again-NFC-re report
- m) Fly-tipping opposite Larkey Valley Woods-Removed
- n) Pothole on Cockering Road by third entrance to Saxon Fields
- o) Hollow Lane, overhanging and fallen trees- report, road is also breaking up from Oasthouse up to Merton Lane-trees have been cut back-no change on road

4)

**APPROVAL OF PAYMENTS: May**

Item	Purpose	Payment Type	Amount	Note
a)	Clerk Pay	BACS	£1030.38	<i>Paid Monday 8<sup>th</sup> May</i>
b)	Clerk Allowance	BACS	£115	
c)	HMRC Clerk Tax	BACS	£30.89	
d)	SJung Reimbursement	BACS	£61.15	Coronation mugs
e)	Royal Mail PO Box	BACS	£38.10	
f)	Achieving Clarity	BACS	£360	Internal Audit Fee
g)	S Jung reimbursement	BACS	£171	UK2 Domain
h)	Zurich	BACS	£396	Liability Insurance
i)	SJung reimbursement	BACS	£19	Land registry
j)	St Nicholas Church	BACS	£1000	Church Lychgate Fund
k)	Reimbursement T Baker	BACS	£109.48	Food for April meeting
<b>Total for May 2023</b>			<b>£3,331.00</b>	

Proposed by Terry Maple seconded by Susan Kilczewski

5)

**FINANCES:**

	Item	Paid out	Paid In	Balance		
				£8,626.24		
a)	Clerk Pay	£1030.38				
b)	VAT Refund		£1552.21			
c)	Smart pension fee	£18				
d)	Smart pension payment	£89.38				
e)	Clerk Allowance	£115				
f)	HMRC Clerk Tax	£30.89				
g)	Royal Mail PO Box	£38.10				
h)	S Jung reimbursement	£32.98				
i)	S Jung reimbursement	£66.42				
j)	Envisage Groundcare	£393.60				
k)	KCS (photocopier)	£107.56				
l)	Bank Charges	£8				
m)	Precept Payment		£25,000			
n)	KALC Membership	£832.12				
<b>Treasurer Account Current balance on 3<sup>rd</sup> May 2023</b>				<b>£32,416.02</b>	<b>Sheet 423 match</b>	

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6) ACCOUNTING:

- a) HSBC Statement of No-Notice Account
  - i) Current balance at 3<sup>rd</sup> May sheet 166 **£10,384.89**
- b) POSB Statement of Investment Account No 138409843
  - i) Current balance on 1 January 2023 **£11,223.73**
- c) Bank Statements checked by Chair and agreed with Minutes.
- d) Breakdown of Clerk’s Salary

Basic	Re-imburement	Travel	Additional	PAYE	Total Paid
£1030.38	£115		£55.86	£30.89	£1232.13

- e) Council Project Accounts

Project	Lead	Date	Item Total	£3000.00
Commemorative Notice Board	A Baker			

7) CORRESPONDENCE:

- a) Copies of Agenda and April minutes emailed to councillors
- b) Email from Rev Nick White about Lychgate fund

8) REPORTS

- a) Report on TPC Planning meeting-care home flue update, Dave Smith has been in contact with site manager, will draft a report/response. Potentially complain to Ombudsmen regarding CCC Planning’s handling of the applications.

9) Any Other Business

DS-Wincheap Gyrotory System is still ongoing, concerns that local bodies and interested parties were not consulted on the system-suggest we make KCC aware that we would like to be consulted.

TD- Iffin lane just before New House Lane, pole there with nothing on it? Could we put a 30mph sign on the pole? Report as missing sign?

TM- posts have now been installed on the verge in NHL

TM-potholes along Hollow Lane are getting worse

TM Bin collections in New House Close, bins keep getting missed, random and often the food bin-complain to waste at CCC

SK-New estate streetlights are very bright? Can we, first row top entrance to Saxon Fields-contact KCC and Saxon Fields management company

SK- ask groundcare, footpath to NHL is overgrown with nettles

SK-trolleys St Nicks to Cockerling Road

TB- CCC have not cut the grass bank out front of the house, could we get envisage to go along and trim?

SJ-Quote for two noticeboards £2,250-approved AB 2<sup>nd</sup> TM

10) Public comments

Val Horne- Parking on the pavement, problem in strangers lane outside no.111 (bungalow) hedge on that property is hanging over the pavement, reported to CCC and Police, no action taken. TPC will report overgrown hedge, clerk will draft a letter to the homeowners

Val Horne- Patch of road was not resurfaced along A28?

Val Horne- Who is responsible for cutting the hedge along between the Saxon Fields and Cockerling Road (pentland)

Val Horne- Road markings, junction milton manor rd with Cockerling Road ‘no entry’ sign, and cycle lane is overgrown and is yet to be cleared-send emails to clerk to follow up with Mike Sole

Val Horne- Dave Silcok reports flytipping regularly, possible larger bin in Larkey Vally car park

Val Horne- Redrow contacted Val to ask if they could plug into her electric to run some dust sensors. Will be waiting until the end of May to dig up roots from cleared trees, work should be starting in June (show homes)

**NEXT MEETING:** The next Meeting will be held at HCA Hall on Monday 12<sup>th</sup> June 2023

**CLOSURE:** There being no further business, the Chairman declared the meeting closed at:21:20