



**MINUTES OF A MEETING  
of  
THANINGTON PARISH COUNCIL  
held**

**at Hilltop Community Association Hall, New House Lane, Thanington on Monday  
9<sup>th</sup> February 2026**

**PRESENT:** - Councillors, Adrian Baker, Gary Port, Guy Meurice, Julie Bean, Toni Baker, Terry Maple and Clerk Susannah Jung

**CHAIRMAN:** Adrian Baker

**APOLOGIES:**

Visitors:

**CHAIRMAN:** welcome all, can members of the public please hold their comments until the end of the meeting, when the chairman will invite them to speak. ITEMS RAISED BY THE PUBLIC WILL BE MINUTED, AND WHERE NECESSARY ADDED TO THE AGENDA FOR NEXT MEETING

Ahead of meeting: Toni Baker rescinded her verbal resignation the following morning (13<sup>th</sup> January 2026) this was accepted by the council.

**1) COUNCIL**

- a) Declaration of members interests in agenda items-
- b) Disclosable pecuniary interests-
- c) Any other interests-
- d) Approval of minutes from January meeting-
- e) Clerk confirmed payments approved at the January meeting have been dispatched
- f) Resignation of the clerk received on 13<sup>th</sup> January 2026. Discuss and lay out plans for notice period and handover- recommendations and information was sent round to council members ahead of the meeting
- g) Discuss formation of working groups and committees to continue to bring the council into compliance ahead of next audit- council will meet early on meeting days in a closed session to discuss committee business as necessary.
- h) Approval of quote for new website from Aubergine- £499 initial set up for year one, £299 (inc domain costs) from year 2 onwards-approved by unanimous vote pp GP 2<sup>nd</sup> GM
- i) Decision on date for Annual meeting in May- 20<sup>th</sup> May or 27<sup>th</sup> May are dates for Annual meeting, meeting is due to be held at HCA this year.- Annual meeting will be on 20<sup>th</sup> May at Hilltop, food will be provided
- j) Discuss and approve additional licences for 365 for remaining councillors-Business standard £9.60 per user p/m, business basic £4.60 per user p/m
- k) Approval of storage for archiving, speedwatch equipment and other assets- storage king, 20sqft, £104 p/m approved pp AB 2<sup>nd</sup> GP agreed by unanimous vote clerk will organise and pay £104 for the storage starting 1<sup>st</sup> March on Equals Money card pp AB 2<sup>nd</sup> TM

**2) ONGOING PARISH MATTERS**

- a) Playpark on Saxon Fields-not fenced-remove going forward
- b) Potholes along Iffin Lane-getting worse, re report/complain
- c) Footpath blocked by developer fencing between Cockering Road and New House Lane-forward to Peter
- d) Footpath along Hanging banks layby overgrown
- e) Potholes on corner of New House Lane and New House Close-getting worse, re report/complain
- f) Graffiti on A2 underpass Hollow Lane
- g) Fence by A2 slip is still broken-fixed

4)

**APPROVAL OF PAYMENTS: February**

Item	Purpose	Payment Type	Amount	Note
a)	Clerk Pay		£1187.61	
b)	Clerk Allowance		£115	
c)	HMRC		£68.19	
d)	Pension (fee)		£26.40	
e)	Pension (contribution)		£181.39	
f)	ARCA		£25	
g)	Unipar Services		£293.40	Speedwatch equipment
h)	DPS		£10.58	
i)	Microsoft 365		<b>£87.04</b>	Reimbursed to clerk
j)	Councillor Handbook		<b>£3</b>	Reimbursed to A Baker
k)	Councillor diary		<b>£24.25</b>	Reimbursed to T Baker
l)	Adobe Subscription		<b>£19.95</b>	
m)	ICO Fee		<b>£52</b>	
n)	DPS (photocopier)		<b>£61.03</b>	
o)	Mazars		<b>£252</b>	
p)	Microsoft 365		<b>£40.08</b>	
<b>Total for February 2025</b>			<b>£2,406.84</b>	

Proposed by TM, seconded by GP

5)

**FINANCES:**

Item	Paid out	Paid In	Balance	
			<b>£5,615.29</b>	
Smart Pension Ltd	£26.40			
Susannah Jung	£1,187.61			
Susannah Jung	£115			
HMRC	£214.16			
HMRC	£147.13			
Treasurer Account Current balance on 3 <sup>rd</sup> February 2026			<b>£3,924.99</b>	Sheet match 483

**6) ACCOUNTING:**

- a) HSBC Statement of No-Notice Account
- i) Current balance at 3<sup>rd</sup> February 2026 sheet 199 £5,886.30
- b) Equals Money Pre Paid Card balance as of February 2026 £226.45 Bank Statements checked by Chair and agreed with Minutes. Account balance checked and signed by chair
  
- c) Council Project Accounts

Project	Lead	Date	Item Total	
Outdoor Gym equipment	Toni Baker		£15000	

**7) CORRESPONDENCE**

- LGR Consultation-clerk will send around by email
- Chartham NP consultation
- Changes to Park and Ride proposed after last LP consultation, multiple options to be discussed
- CC'd in emails to planning enforcement regarding the new entrance built in Iffin Lane-keep asking

**8) REPORTS**

**9) Planning:**

**CA/26/00064- New House Farm, application for determination as to whether prior approval is required for an agricultural steel framed building**

**10) Any other business**

- **Concern for proposal to start fining people for entering yellow boxes at junctions-lights at wincheap and heavy traffic will cause a problem for people who get stuck**
- **TM-Corner of New House Lane and Iffin Lane, council have been 'tidying' up fallen trees and have left all the cleared branches on the corner where the noticeboard is**
- **TM-Trees- the condition of the trees is poor, they are falling regularly**
- **TM-Brambles along Footpath in New House Lane**
- **TM-Streetlight out on the corner of New House Lane and New House Close**
- **TB-can we donate to the air ambulance, it has been out 3 times in recent weeks. Pp TB 2<sup>nd</sup> JB-£500 approved- Invite to AGM**

**11) Public Comments**

- **Cllr Peter Campbell (CCC for Wincheap) - water shortage recently, nearby parish had an emergency plan, could be worth having a similar plan for Thanington**

**NEXT MEETING:** The next Meeting will be held at ARCA Hall, Ashford Road, Thanington on Monday 9<sup>th</sup> March 2026

**CLOSURE:** There being no further business, the Chairman declared the meeting closed at:21:19