



**MINUTES OF A MEETING
of
THANINGTON PARISH COUNCIL
held
at ARCA Hall, Ashford Road 13th November 2023**

PRESENT: - Councillors, Toni Baker, Adrian Baker, Terry Maple and Clerk Susannah Jung

CHAIRMAN: Adrian Baker

APOLOGIES: Susan Kilczewski (family event) Terry Davis (Unwell)

Visitors: Roben Franklin (CCC Councillor for Wincheap) Local resident X 3 John Richardson (HCA Chairman) Dane Buckman (CCC Councillor for Wincheap)

CHAIRMAN: welcome all, can members of the public please hold their comments until the end of the meeting, when the chairman will invite them to speak. **ITEMS RAISED BY THE PUBLIC WILL BE MINUTED, AND WHERE NECESSARY ADDED TO THE AGENDA FOR NEXT MEETING**

- 1) **APPROVAL OF THE MINUTES OF THE LAST MEETING:** The Minutes of the October meeting were unanimously approved and signed by the Chairman

- 2) **COUNCIL**
 - a) Declaration of members interests in agenda items-None
 - b) Disclosable pecuniary interests-None
 - c) Any other interests-None
 - d) Clerk confirmed payments approved at the October meeting have been dispatched-Yes
 - e) New backup disc has been made and kept at clerk's office. Copy given to Terry Maple
 - f) New Equals Money Pre Paid Card has been activated and is now in use. Balance will be maintained at £500 until further notice. Card has been added to section 6 and transactions will be noted in section 4.
 - g) NP: Update from clerk, quote for price on dedicated website **about £7.50 p/m** **Vote unanimous yes**
 - h) Wincheap Gyrotory system: update and discussion
 - i) NHL: small table at Xmas fayre: discussion and ideas **lucky dip? Craft Kits? Approved, clerk will order craft kits and arrange. Toni, Adrian and Susie will attend**
 - j) 23/24 budget approval: approved at £25,000

- 3) **ONGOING PARISH MATTERS**
 - a) Ongoing issue: Bins around the parish-Saxon Fields/Strangers Lane, A28, A2 slip footpath, and Tonford Bridge-in contact with Roben, two bins are scheduled for replacement, **Clerk will research prices and placement propose prices at next meeting.**
 - b) Streetlight out- New House Lane by Hill Top Hall- work scheduled for late October-**FIXED**
 - c) Large holes in the passing places in Iffin Lane and New House Lane-ongoing-KCC 730433 (NHL) works listed as completed, KCC 730427 (Iffin Lane) works investigated, clerk updated via phone call, passing places not KCC land
 - d) Iffin Lane/Merton, Tree root in Road. NFA
 - e) Path along A28 by Tudor Cottage, earth is eroding again- ongoing-plants growing back through- will be removed going forward
 - f) Streetlight out, New House Close- KCC report no: 743615-check report, re report if necessary
 - g) Manor close, residents complained about being overlooked by balcony due to unfrosted glass. CCC-not a planning issue, clerk will continue to try and make contact with site manager at care home-investigation by CCC has been opened.
 - h) **New noticeboard on Cockering Road has been vandalised, clerk is repairing.**
 - i) **Weeds/nettles in the bank alongside A2 slip- Not KCC responsibility CCC has been contacted to try and ascertain who's responsibility this area is.**

4)

APPROVAL OF PAYMENTS: November

Item	Purpose	Payment Type	Amount	Note
a)	Clerk Pay	BACS	£1051.38	
b)	Clerk Allowance	BACS	£115	
c)	HMRC- Clerk Tax	BACS	£8.29	
d)	Smart Pension -fee	DD	£18	
e)	Smart pension- contribution	DD	£89.38	
f)	ARCA Hall	BACS	£20	Room hire
g)	Envisage Groundcare	BACS	£210	
h)	Microsoft 365 subscription	BACS	£79.99	Reimbursed to clerk
i)	Royal Mail PO Box	BACS	£39.60	
j)	KCS (Photocopier)	BACS	£61.03	
k)	TNRC Donation to Xmas Disco	BACS	£500	
Total for November 2023			£2129.67	

Proposed by TB seconded by TM

5)

FINANCES:

Item	Paid out	Paid In	Balance	
			£21,333.20	
Smart Pension (Fee)	£18			
Clerk Pay	£1051.38			
Clerk Allowance	£115			
HMRC	£8.29			
KCS	£16.06			
Royal Mail	£39.60			
Shelly Signs	£2700			
Smart Pension (contribution)	£89.38			
Equals Money top up	£500			
Bank Charges	£8			
Treasurer Account Current balance on 3 rd November 2023			£16,787.49	Sheet match 435

6) ACCOUNTING:

- a) HSBC Statement of No-Notice Account
 - i) Current balance at 3rd October sheet 172 **£10,462.50**
- b) NS&I Statement of Investment Account No 138409843
 - i) Current balance on 1 January 2023 **£11,223.73**
- c) Bank Statements checked by Chair and agreed with Minutes. September account balance checked and signed by chair
- d) Equals Money Pre Paid Card balance as of 13th November 2023 **£500**
- e) Breakdown of Clerk's Salary

Basic	Re-imburement	Travel	Additional	PAYE	Total Paid
£1051.38	£115		£55.86	£8.29	£1230.53

f) Council Project Accounts

Project	Lead	Date	Item Total	£3000.00
Commemorative Notice Board	A Baker		£2700.00	
NHL Signs for verge	T Davis		£265.92	

7) **CORRESPONDENCE:**

- a) Copies of Agenda and October minutes emailed to councillors
- b) Copy of Clerk's and Councillors distributed to council

8) **REPORTS**

- a) Clerk had a meeting with a Tech Support company.
- b) Update with BDW

9) **Planning**

- i. CA/23/02015: Land adjacent to Cockerling Farm- Application for the approval of appearance, access, landscaping, layout & scale for the commercial phase of the development of the Cockerling Farm site, consisting of 3,716 sqm of B1 commercial floorspace, with new works pursuant to outline planning permission CA/17/00519
- ii. CA/23/01957: Land adjacent to Cockerling Farm- Application for the approval of appearance, access, landscaping, layout & scale for phase 2 consisting of 116 dwellings with new highway infrastructure, footpaths/cycle route, provision of public open space, associated landscaping, utilities infrastructure, sustainable drainage system & earthworks pursuant to outline planning permission CA/17/00519
- iii. CA/23/01900: Land adjacent to Cockerling Farm- Details submitted to condition 34 (telecommunications) for phases 1,2,3,4b and 5b only of planning permission CA/17/00519/OUT
- iv. CA/23/01851: Land off Cockerling Road- Details submitted pursuant to condition 26 (habitat and species) and 27 (mitigation strategies) of planning permission CA//18/00346/VAR

10) **Any Other Business**

- a) Clerk: marketing/promotional materials-discuss mail drop in Jan, put up posters etc noticeboards
- b) New clerk pay scales have been released- closed discussion about clerk pay will take place in December meeting.
- c) NS&I investment account-still unable to access, clerk still trying to find details so it can be closed.
- d) Keep reporting potholes hollow lane etc
- e) Speed sign A28 missing-was reported previously as damaged (had been spun and was facing the wrong way)
- f) Xmas food for December meeting-Toni and Adrian will purchase

11) **Public Comments**

- a) Email from Val RE Lights in Manor Close

10234

- b) Graffiti on St Nicks rd-all signage was graffitied on Halloween
- c) Roben and Dane attended the remembrance parade, people encouraged to comment on budget
- d) Can we look at the website phone compatible site-doesn't seem to be working properly.
- e) Dane, Wincheap road closure caused a lot of issues last week
- f) Where can we read up on the gyratory system?

NEXT MEETING: The next Meeting will be held at HCA Hall on Monday 11th December 2023

CLOSURE: There being no further business, the Chairman declared the meeting closed at:20:52